

21st September 2020



To Members of the Finance and Policy Committee

You are hereby summoned to a virtual meeting of the Committee to be held on **Monday, 28th September 2020**, at **7.30pm** at Thanet House, 58 London Road, Stroud to conduct the following business.

Helen Bojaniwska
Town Clerk

The meeting will be held via the Zoom meeting platform: <https://www.zoom.us/join>

To attend the meeting please follow this link <https://tinyurl.com/y3trpubb> or use ID **865 1101 8573** – password **finance** or **8124165**

For more information about attending Council meeting via Zoom please refer to the guidance on our website at: <https://www.stroudtown.gov.uk/uploads/taking-part-in-an-stc-zoom-meeting-april-2020.pdf>

AGENDA

1. To receive apologies
2. To receive declarations of interest or requests for dispensations
3. To answer questions from the public
4. To approve the minutes of the meeting of the Finance and Policy Committee on 1st June 2020, previously circulated
5. To approve payments from May to August 2020
6. To receive a budget monitoring report to end August 2020
7. To receive a verbal progress report from the Clerk on office refurbishment

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.

Payments May 2020 to August 2020

| Date Paid | Reference | Transaction Detail | Total | Payee Name |
|------------|------------|---|------------|---------------------------------|
| 05/05/2020 | DD | Payroll Charges April | £59.34 | SGW Payroll Ltd |
| 05/05/2020 | BACS | Payroll Charges May | £59.34 | SGW Payroll Ltd. |
| 07/05/2020 | DD | ALLSTAR | £88.54 | ALLSTAR |
| 07/05/2020 | BACS | Diesel and Petrol April 2020 | £82.54 | ALL Star Business Solutions |
| 07/05/2020 | BACS | Grant to Wild Stroud | £500.00 | Stroud Valleys Project |
| 07/05/2020 | BACS | Cooler rental 23/04-23/05 20 | £3.71 | Thirsty Work Ltd. |
| 07/05/2020 | BACS | Mixed Recycling Libbys Drive | £15.00 | Smiths (Gloucester) Ltd |
| 07/05/2020 | BACS | Fundraising Services April 20 | £960.00 | Nadja Gajadharsingh |
| 07/05/2020 | BACS | OpenLicence Annual Fee | £1,500.00 | iHASCO |
| 07/05/2020 | BACS | ICCM - Membership 2020/21 | £95.00 | ICCM |
| 07/05/2020 | BACS | Apr 20 Interim Finance duties | £825.00 | KJS Accountants |
| 07/05/2020 | BACS | 2020 Year End close on Omega | £474.00 | DCK Accounting Solutions Ltd |
| 07/05/2020 | BACS | Gravedigging | £670.00 | Alan Price |
| 07/05/2020 | BACS | Gas Thanet hse 31.01- 30.04.20 | £196.96 | Total Gas and Power |
| 07/05/2020 | BACS | Support Grant - 2nd Payment | £1,000.00 | Stroud Co CIC |
| 07/05/2020 | BACS | NALC - Subscription 2020/21 | £17.00 | NALC LCR |
| 11/05/2020 | Debit Card | Cable Ties | 196.44 | Cableties UK Ltd |
| 15/05/2020 | DD | Rates - Cemetery | £701.43 | Stroud District Council |
| 15/05/2020 | | Rates - Depot | £319.57 | |
| 15/05/2020 | DD | Payroll and Pension May 2020 | £21,251.08 | Payroll |
| 19/05/2020 | DD | License Fee - Omega | £30.00 | OMEGA |
| 19/05/2020 | TFR | Top Up | £1,000.00 | TOWN CLERK IMPREST ACCOUNT |
| 19/05/2020 | Debit Card | Video Calling - June | 14.39 | Zoom Video Communications |
| 20/05/2020 | Debit Card | Floor Stencils | 91.8 | Screenprint & Display Ltd |
| 26/05/2020 | DD | Mobile Phones Greenspaces Team | £70.78 | EE Limited |
| 26/05/2020 | DD | Phone - Libbys Dr | £75.54 | Lister Unified Communications |
| 26/05/2020 | Debit Card | Stamps for Newsletter | 260 | Royal Mail |
| 01/06/2020 | DD | Payroll services June | £59.34 | SGW Payroll Ltd. |
| 08/06/2020 | DD | Fuel May | £59.28 | ALL Star Business Solutions |
| 08/06/2020 | bacs | Scaffold Board | £220.20 | Chalford Building Supplies Ltd |
| 08/06/2020 | Debit Card | Lockdown Heroes Certificates | 21.6 | 123RF |
| 09/06/2020 | Debit Card | Annual Video Conferencing (2 accounts) | 283.12 | Zoom Video Communications |
| 10/06/2020 | BACS | Cemetery - Grass Cutting April | £2,268.00 | Countrywide Grounds Maintenance |
| 10/06/2020 | BACS | Cemetery - Grass Cutting May | £2,268.00 | Countrywide Grounds Maintenance |
| 10/06/2020 | BACS | Year End Accounts 19.20 | £630.00 | DCK Accounting Solutions Ltd |
| 10/06/2020 | BACS | Gardening Support SLA | £407.40 | Down to Earth Gloucestershire |
| 10/06/2020 | BACS | Combined Services Year 3 | £3,240.00 | Ellis Whittam Limited |
| 10/06/2020 | BACS | Elec Libby Dr 6/9/19 to 29/5/20 | £789.92 | Ecotricity |
| 10/06/2020 | BACS | Second Stage STC Signage | £1,800.00 | Footprint Interpretation |
| 10/06/2020 | BACS | Internet / Phone / IT Support June | £467.94 | ITEC Support Ltd |
| 10/06/2020 | BACS | Accountancy/Training | £1,292.50 | KJS ACCOUNTANTS |
| 10/06/2020 | BACS | Tots Stay and Play | £45.00 | Pata (UK) |
| 10/06/2020 | BACS | AIPC01 - Annual Inspection Playground Equipment | £427.80 | Playsafety Ltd |
| 10/06/2020 | BACS | Craft Materials | £243.62 | CONSORTIUM |
| 10/06/2020 | BACS | Air Samples Mar & May 20 | £127.20 | Somerset County Council |
| 10/06/2020 | BACS | Alarms - Service TH | £44.28 | Stroud Alarms Fire and Security |
| 10/06/2020 | BACS | Alarm Service TH | £88.56 | Stroud Alarms Fire and Security |
| 10/06/2020 | BACS | Grave Digging 22.05.20 | £550.00 | Teleshore Ltd |
| 10/06/2020 | BACS | Newsletter Printing Spring | £516.00 | Wheatley Printers Ltd. |
| 10/06/2020 | BACS | Road Paint Marker | £89.70 | York Survey Supply Centre Ltd |
| 10/06/2020 | BACS | Cartoon for Newsletter | £300.00 | Zed in the Clouds |
| 10/06/2020 | BACS | Cycle Project | £1,440.00 | Witteveen + Bos UK Ltd |
| 10/06/2020 | BACS | Payroll adjustment | £13.56 | Payroll |
| 15/06/2020 | DD | June 2020 Net Pay Control and Pension | £23,473.35 | Payroll |

| Date Paid | Reference | Transaction Detail | Total | Payee Name |
|------------|------------|---|-----------|--------------------------------|
| 15/06/2020 | DD | Rates - Cemetery | £701.43 | Stroud District Council |
| 15/06/2020 | DD | Rates - Depot | £319.57 | |
| 15/06/2020 | DD | Copier Services | £167.17 | Konica Minolta Business Soluti |
| 15/06/2020 | DD | Elec Libby Dr 6/9/19 to 29/5/20 | £789.82 | Ecotricity |
| 15/06/2020 | BACS | Lansdown Hall Loan Repayment | £9,881.45 | Public Works Loan |
| 15/06/2020 | Debit Card | Black Respect Armbands | 49.17 | Amazon EU |
| 17/06/2020 | BACS | Hex Head Coach Screws | £20.92 | Chalford Building Supplies Ltd |
| 17/06/2020 | BACS | Summer Maint, Planting, Storage | £4,300.00 | J S Whittaker T/A Colors |
| 17/06/2020 | BACS | Banner | £210.00 | CR SIGNS |
| 17/06/2020 | BACS | Media Consultancy March - June | £2,225.00 | Damselfly Communications Ltd |
| 17/06/2020 | BACS | SLCC Annual Membership - Deputy Clerk | £227.00 | SLCC Enterprises Ltd |
| 17/06/2020 | BACS | Phone and IT Support May 20 | £472.41 | ITEC Support Ltd |
| 17/06/2020 | BACS | Fundraising Services May | £360.00 | Nadja Gajadharsingh |
| 17/06/2020 | BACS | Gate Closer and Bracket | £163.20 | Slamproof Ltd |
| 17/06/2020 | BACS | Recycling May | £21.60 | Smiths (Gloucester) Ltd |
| 17/06/2020 | BACS | Topsoil and Compost | £240.00 | Soils (HS) LTD |
| 17/06/2020 | BACS | Cooler Rental May.June | £3.71 | Thirsty Work Ltd. |
| 17/06/2020 | BACS | Newsletter Delivery | £110.88 | - |
| 17/06/2020 | BACS | Newsletter Delivery | £114.95 | - |
| 17/06/2020 | BACS | Newsletter Delivery | £128.26 | - |
| 17/06/2020 | BACS | Newsletter Delivery | £226.05 | - |
| 17/06/2020 | BACS | Newsletter Delivery | £81.95 | - |
| 17/06/2020 | BACS | PAYE/NAT INS April / PAYE/NAT INS/STU / LOANS April | £4,961.22 | HMRC |
| 17/06/2020 | BACS | PAYE/NAT INS MAY / STU LOAN MAY | £4,176.36 | HMRC |
| 17/06/2020 | Debit Card | Cotton Thread | 91.46 | Amazon EU |
| 19/06/2020 | DD | Monthly License | £30.00 | Omega |
| 19/06/2020 | Debit Card | Asus Laptotp Covid 19 | 199.99 | Amazon EU |
| 19/06/2020 | Debit Card | Laptop - covid 19 | 199.99 | Amazon EU |
| 22/06/2020 | DD | Electricity Thanet Ho. to June | £451.99 | Scottish Southern Electric |
| 22/06/2020 | DD | Thanet House Rates | £744.00 | Stroud District Council |
| 22/06/2020 | Debit Card | Dettol Cleaning Wipes | 40.97 | Costco |
| 23/06/2020 | DD | Phonecall Charges Depot May 2020 | £75.54 | Lister Unified Communications |
| 26/06/2020 | DD | Mobile Phones Greenspaces Team June | £76.78 | EE Ltd |
| 26/06/2020 | Debit Card | Printer - Emily | 40 | HP UK |
| 29/06/2020 | BACS | Electricity Libbys Dr 2-24.06 | -£361.11 | Ecotricity |
| 03/07/2020 | Debit Card | Annual Subscription | 408 | Survey Monkey Europe |
| 07/07/2020 | DD | Water Supply Cemetary | £17.61 | Water Plus Ltd. |
| 07/07/2020 | DD | Fuel - June 20 | £132.21 | ALL Star Business Solutions |
| 07/07/2020 | BACS | Gardening Assist Scheme May | £337.80 | Down to Earth Gloucestershire |
| 07/07/2020 | BACS | 16 Correx Boards | £228.00 | Wheatley Printers Ltd. |
| 07/07/2020 | BACS | Playgroud Posters | £50.00 | Romneya Robertson |
| 07/07/2020 | BACS | Grab Hire | £240.00 | Soils (HS) LTD |
| 07/07/2020 | BACS | Exchange of 6 Yard Skip | £268.80 | Hughes&Salvidge Holdings Ltd |
| 07/07/2020 | BACS | POS items for Thanet House | £60.72 | JAMES & OWEN LTD |
| 07/07/2020 | BACS | Planters | £7,200.00 | Blooming Baskets |
| 07/07/2020 | BACS | Newsletters Farmhill | £26.07 | - |
| 07/07/2020 | BACS | Newsletter | £15.73 | - |
| 07/07/2020 | BACS | PAYE | £4,934.43 | HMRC |
| 07/07/2020 | BACS | Covid 19 Grant | £500.00 | Paganhill Community Group |
| 07/07/2020 | BACS | Covid 19 Grant | £500.00 | Play Glos |
| 09/07/2020 | Debit Card | Payment in error to Amazon SG | 13.45 | Amazon |
| 10/07/2020 | DD | Payroll Re run June | £30.00 | SGW Payroll Ltd. |
| 10/07/2020 | DD | Payroll Processing June | £61.32 | SGW Payroll Ltd. |
| 10/07/2020 | DD | Water Supply Thanet | £68.77 | Water Plus Ltd. |
| 13/07/2020 | BACS | Finance - Training and Admin | £1,400.00 | KJS ACCOUNTANTS |
| 13/07/2020 | BACS | Wireless Keyboard and Mouse | £757.71 | ITEC Support Ltd |
| 15/07/2020 | BACS | Rates - Libbys Drive/Cemetery | £1,021.00 | Stroud District Council |

| Date Paid | Reference | Transaction Detail | Total | Payee Name |
|------------|------------|--|------------|---------------------------------|
| 15/07/2020 | BACS | Payroll July | £18,075.63 | Payroll |
| 16/07/2020 | Debit Card | Book of Condolence | 103.2 | Shaws Funeral Products |
| 17/07/2020 | DD | Cemetery Water | £32.22 | Water Plus Ltd. |
| 20/07/2020 | DD | Park Gardens Water | £61.18 | Water Plus Ltd. |
| 20/07/2020 | BACS | Omega License July | £30.00 | Omega |
| 20/07/2020 | Debit Card | Laptop Covid Grant | 199.99 | Amazon |
| 20/07/2020 | Debit Card | Asus Laptop - Covid 19 | 199.99 | Amazon EU |
| 22/07/2020 | DD | Rates Thanet House | £749.00 | Stroud District Council |
| 23/07/2020 | DD | July Depot Electricity | £27.04 | Ecotricity |
| 24/07/2020 | DD | Depot Phone Charges June | £86.74 | Lister Unified Communications |
| 24/07/2020 | DD | Photocopier/Prin Thanet House | £89.14 | Konica Minolta Business Soluti |
| 24/07/2020 | BACS | Grass Cut Cemetery | £1,134.00 | Countrywide Grounds Maintenance |
| 24/07/2020 | BACS | Hand Gel - Blue paper roll | £220.40 | CONSORTIUM |
| 24/07/2020 | BACS | Trailer Hire 9/7 | £60.00 | COTSWOLD TRAILERS |
| 24/07/2020 | BACS | Gardening Assist Scheme June | £311.24 | Down to Earth Gloucestershire |
| 24/07/2020 | BACS | Screws/Washers | £4.32 | G.R. Fasteners & Eng Supplies |
| 24/07/2020 | BACS | Clerk Finance Training - Finance Administrator | £20.00 | GAPTC |
| 24/07/2020 | BACS | Monthly IT Fees | £827.20 | ITEC Support Ltd |
| 24/07/2020 | BACS | Finance - Training and Admin | £30.00 | KJS ACCOUNTANTS |
| 24/07/2020 | BACS | MOT DS11LGW | £567.26 | Lansdown Road Motors Ltd |
| 24/07/2020 | BACS | Fixing on site WX61GHH | £228.90 | Lister Wilder |
| 24/07/2020 | BACS | Fundraising Services June | £680.00 | Nadja Gajadharsingh |
| 24/07/2020 | BACS | 3 x Stihl Battery | £1,736.00 | Nailsworth Garden Machinery |
| 24/07/2020 | BACS | Apr-Jun Virtual Play Rangers | £3,468.00 | Play Gloucestershire |
| 24/07/2020 | BACS | Covid 19 Road Sign Artwork | £20.00 | Romneya Robertson |
| 24/07/2020 | BACS | Recycling - Libbys Drive June | £18.00 | Smiths (Gloucester) Ltd |
| 24/07/2020 | BACS | Water Cooler Rental | £3.71 | Thirsty Work Ltd. |
| 24/07/2020 | BACS | Rawbolt Loosebolt | £12.94 | Travis Perkins Trading Co Ltd. |
| 24/07/2020 | BACS | 2 x Credit Screen | £8.40 | Veriphy Ltd |
| 24/07/2020 | BACS | PAYE & NIC | £4,688.66 | HMRC |
| 27/07/2020 | DD | July Mobile Phones Depot | £72.43 | EE Ltd |
| 28/07/2020 | Debit Card | Castor Wheels for Trolley - Sub Rooms | 21.98 | Amazon EU |
| 28/07/2020 | Debit Card | Mixer Flight Case Sub Rooms | 324.6 | NSP Direct Ltd |
| 30/07/2020 | BACS | Reversal of Amazon Error | £13.45 | - |
| 31/07/2020 | DD | Payroll July | £61.32 | SGW Payroll Ltd. |
| 05/08/2020 | BACS | Gravedigging July | £670.00 | Alan Price |
| 05/08/2020 | BACS | Private Parking Signs | £53.34 | Archer Signs & Panels Ltd |
| 05/08/2020 | BACS | 2 Bolt Locks for Depot | £105.60 | Mr A.S.Clayton T/As Alpha Lock |
| 05/08/2020 | BACS | Socket Cap, tape measure - site materials | £19.60 | G.R. Fasteners & Eng Supplies |
| 05/08/2020 | BACS | Accountancy Services and Training July 20 | £907.50 | KJS ACCOUNTANTS |
| 05/08/2020 | BACS | Sub Room Electronic Equipment | £12,035.11 | Leap Audio Ltd |
| 05/08/2020 | BACS | Supply Eco 7 timer Flat b Thanet House | £1,081.83 | Shire Training Workshops Ltd |
| 05/08/2020 | BACS | No Racism Here - design & writing | £400.00 | Rider Shafique |
| 05/08/2020 | BACS | Heavy Duty Chest | £1,680.00 | Richardson Shelving |
| 05/08/2020 | BACS | VAT Training J Aburrow | £42.00 | SLCC Enterprises Ltd |
| 05/08/2020 | BACS | Duty of Care TH & LD | £120.00 | Smiths (Gloucester) Ltd |
| 05/08/2020 | BACS | Grab Hire Load - Cemetery Top Soil | £504.00 | Soils (HS) LTD |
| 05/08/2020 | BACS | Diffusion Tubes MAY 1 | £63.60 | Somerset County Council |
| 05/08/2020 | BACS | 6 Lock Keys | £31.78 | Wybone Ltd |
| 05/08/2020 | BACS | Electronic Equipment Sub Rooms | £1,089.60 | Stage Depot Ltd |
| 05/08/2020 | BACS | Outdoor youth work 14/7 | £3,000.00 | THE DOOR YOUTH PROJECT |
| 05/08/2020 | BACS | Pension July | £6,587.60 | Glos LG |
| 06/08/2020 | BACS | Cemetery Grass Cutting July 3 & 21 | £2,268.00 | Countrywide Grounds Maintenance |
| 06/08/2020 | BACS | Bike Rack - Stroud Station | £15,600.00 | First Greater Western Railway |

| Date Paid | Reference | Transaction Detail | Total | Payee Name |
|------------|------------|--|------------|------------------------------------|
| 06/08/2020 | BACS | IT Support and Phone Services | £602.70 | ITEC Support Ltd |
| 06/08/2020 | BACS | 2 x Machined Oak | £90.00 | Cranham Lodge Sawmill |
| 06/08/2020 | BACS | New Drive Belt for Grillo MD24 | £272.96 | Lister Wilder |
| 06/08/2020 | BACS | Fundraising Services July | £700.00 | Nadja Gajadharsingh |
| 06/08/2020 | BACS | Covid 19 Road Sign Artwork | £40.00 | Romneya Robertson |
| 06/08/2020 | BACS | Diffusion Tubes June | £63.60 | Somerset County Council |
| 06/08/2020 | BACS | Cooler Rental August | £3.71 | Thirsty Work Ltd. |
| 06/08/2020 | BACS | 2 x Banners | £1,428.00 | Wheatley Printers Ltd. |
| 06/08/2020 | BACS | Road Marking Paint | £95.52 | York Survey Supply Centre Ltd |
| 06/08/2020 | BACS | Annual Insurance | £6,529.03 | Zurich Municipal |
| 06/08/2020 | BACS | July Fuel | £249.37 | ALL Star Business Solutions |
| 10/08/2020 | DD | Electricity Thanet House | £233.50 | Southern Electric |
| 10/08/2020 | Debit Card | Gang Sockets - Sub Rooms | £33.26 | Combined Procission Components |
| 13/08/2020 | Debit Card | Copy of Deeds | £3.00 | Land Registry |
| 13/08/2020 | Debit Card | Park Gardens Deeds | £6.00 | Land Registry |
| 14/08/2020 | DD | August Payroll | £17,258.96 | Payroll |
| 14/08/2020 | BACS | Refund Right of Burial | £196.00 | - |
| 17/08/2020 | BACS | Gas Supply | £105.05 | Total Gas and Power |
| 17/08/2020 | DD | Rates - Depot/Cemetery | £1,021.00 | Stroud District Council |
| 19/08/2020 | DD | Software License | £30.00 | Omega |
| 24/08/2020 | BACS | Deep clean of Thanet House | £163.20 | All Done and Dusted |
| 24/08/2020 | BACS | Fire Extinguishers etc TH | £94.28 | Chubb Fire & Security Ltd. |
| 24/08/2020 | BACS | Grave Prep Fees Baby Reburial | £400.00 | W.S. Trenhaille Funeral Direct |
| 24/08/2020 | BACS | Gardening Help Scheme | £153.76 | Down to Earth Gloucestershire |
| 24/08/2020 | BACS | Dell Vostro Laptop | £555.97 | ITEC Support Ltd |
| 24/08/2020 | BACS | Theatre Equip set up Sub Rooms | £450.00 | Ned Gibbons |
| 24/08/2020 | BACS | Membership of Allotment Association | £66.00 | THE NATIONAL SOCIETY OF ALLOTMENTS |
| 24/08/2020 | BACS | Sub Rooms Cables | £142.46 | Stage Depot Ltd |
| 24/08/2020 | BACS | 5 pack zinc plated bolts | £63.04 | Travis Perkins Trading Co Ltd. |
| 24/08/2020 | BACS | Yellow Box Marking - Threadneedle Street | £480.00 | WJ South West Limited |
| 24/08/2020 | BACS | Covid 19 Grant Access Bike | £600.00 | Access Bike |
| 24/08/2020 | BACS | Help for Water Bill after leak | £100.00 | Bisley Old Road Allotments |
| 24/08/2020 | DD | Rates - Thanet House | £749.00 | Stroud District Council |
| 25/08/2020 | Debit Card | Fire Safety Equipment for Depot | £47.48 | Fire Protection Shop |
| 26/08/2020 | BACS | August 20 Mobile Bill | £71.33 | EE Ltd |
| 26/08/2020 | Debit Card | Safety Signs Depot | £78.99 | Viking Signs |
| 27/08/2020 | DD | August Payroll | £59.34 | SGW Payroll Ltd. |

STROUD TOWN COUNCIL
Finance & Policy Committee
Expenditure

BUDGET MONITORING REPORT AUGUST 2020

| | Budget 2020 | Spent YTD | Balance 2020 |
|-------------------------------------|------------------------|------------------|-------------------------|
| Central Services | | | |
| Employment Costs | 232,034 | 91,435 | 140,599 |
| Staff training | 2,500 | 2,760 | - 260 |
| Staff travel expenses | 1,000 | - | 1,000 |
| Waste and Recycling | 300 | 118 | 182 |
| Health Safety Security(cleaning) | 2,750 | 2,535 | 215 |
| Consumables | 500 | 15 | 485 |
| Stationery Office | 700 | 69 | 631 |
| Tel./Post/Communications | 2,000 | 1,099 | 901 |
| Subscriptions/publications | 4,600 | 4,244 | 356 |
| Printing/copying | 850 | 74 | 776 |
| Office equipment hire/lease | 2,000 | 1,057 | 943 |
| Computer/payroll/accounts | 3,000 | 1,821 | 1,179 |
| HR support | 1,350 | 1,494 | - 144 |
| Accountancy Services | 1,700 | 2,283 | - 583 |
| Audit Fees | 1,600 | - | 1,600 |
| Conference fees | 1,000 | - | 1,000 |
| Insurance,public,employers,building | 4,110 | 4,595 | - 485 |
| Carbon auditing | 6,000 | - | 6,000 |
| Total | 267,994 | 113,599 | 154,395 |

Expenditure

| Civic | Budget | Spent | Balance |
|--------------------------------|---------------|--------------|----------------|
| Councillors' training/expenses | 1,500 | | 1,500 |
| Chairman's allowance | 1,500 | 135 | 1,365 |
| Hospitality/meetings/twinning | 1,000 | | 1,000 |
| Communications contract | 8,900 | 2,525 | 6,375 |
| Publications, website etc. | 3,000 | 1,554 | 1,446 |
| Elections | 9,000 | | 9,000 |
| Awards | 250 | | 250 |
| Agency Staff Recharge | - | 136 | - 136 |
| Total | 25,150 | 4,350 | 20,800 |

Income

| Central Services | Budget | Received | Balance |
|-------------------------------------|----------------|-----------------|----------------|
| Interest | 2,200 | 802 | 1,398 |
| Grants | | | - |
| Use of reserves | | | - |
| Miscellaneous Income/sale of assets | - | 1,200 | - 1,200 |
| Precept | 265,794 | 132,897 | 132,897 |
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| | | | |
| | | | |
| Total | 267,994 | 134,899 | 133,095 |

Income

| Civic | Budget | Received | Balance |
|-----------------|---------------|-----------------|----------------|
| Precept | 17,494 | 8,747 | 8,747 |
| Use Of Reserves | 7,656 | | 7,656 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total | 25,150 | 8,747 | 16,403 |

Expenditure

| Thanet House | Budget | Spent | Balance |
|---------------------------|---------------|--------------|---------------|
| Loan Charges | | | - |
| Maintenance | 10,000 | 248 | 9,752 |
| Rates (10 month payments) | 7,200 | 2,242 | 4,958 |
| Utilities | 2,250 | 978 | 1,272 |
| Repairs to flats | 2,000 | 1,082 | 918 |
| TF to other funds | | | - |
| Total | 21,450 | 4,550 | 16,900 |

Expenditure

| Lansdown Hall | Budget | Spent | Balance |
|------------------------------------|----------------|---------------|----------------|
| Lansdown Hall - building insurance | 652 | 525 | 127 |
| Lansdown Hall - loan repayments | 19,763 | 9,881 | 9,882 |
| Lansdown Hall - maintenance/work | 176,085 | | 176,085 |
| Lansdown Hall - fees | 12,834 | | 12,834 |
| Health Safety Security | 150 | | 150 |
| Total | 209,484 | 10,406 | 199,078 |

Expenditure

| Subscription Rooms | Budget | Spent | Balance |
|------------------------------|----------------|---------------|----------------|
| Building insurance | 1,459 | 1,292 | 167 |
| Building works/equipment | 250,000 | 11,823 | 238,177 |
| Consultancy/Misc Staff Costs | - | | - |
| Total | 251,459 | 13,115 | 238,344 |

FINANCE AND POLICY COMMITTEE TOTAL

| Expenditure | Budget | Spent | Balance |
|-----------------------------------|----------------|----------------|----------------|
| Central Services | 267,994 | 113,599 | 154,395 |
| Civic | 25,150 | 4,350 | 20,800 |
| Thanet House | 21,450 | 4,550 | 16,900 |
| Lansdown Hall | 209,484 | 10,406 | 199,078 |
| Subscription Rooms | 251,459 | 13,115 | 238,344 |
| TOTAL FINANCE & POLICY | 775,537 | 146,020 | 629,517 |

Expenditure

| Arts and Culture | Budget | Spent | Balance |
|---------------------------------|---------------|--------------|---------------|
| Lansdown Hall and Gallery grant | 5,000 | 5,000 | - |
| Arts and culture grants | 9,000 | | 9,000 |
| Arts and culture strategy | 10,000 | | 10,000 |
| Total | 24,000 | 5,000 | 19,000 |

Income

| Thanet House | Budget | Received | Balance |
|-----------------|---------------|--------------|---------------|
| Rents | 6,615 | 3,308 | 3,307 |
| Use of reserves | 10,000 | | 10,000 |
| Precept | 4,835 | 2,418 | 2,418 |
| | | | |
| | | | |
| Total | 21,450 | 5,726 | 15,725 |

Income

| Lansdown Hall | Budget | Received | Balance |
|-----------------|----------------|---------------|----------------|
| Grants | 121,916 | | 121,916 |
| Use of reserves | 67,003 | | 67,003 |
| Precept | 20,565 | 10,283 | 10,283 |
| | | | |
| Total | 209,484 | 10,283 | 199,202 |

Income

| Subscription Rooms | Budget | Received | Balance |
|------------------------------|----------------|---------------|----------------|
| Subscription Rooms donations | - | | - |
| Grants | 250,000 | 11,873 | 238,127 |
| Precept | 1,459 | 730 | 730 |
| Total | 251,459 | 12,603 | 238,857 |

Income

| Income | Budget | Received | Balance |
|---|----------------|----------------|----------------|
| Central Services | 267,994 | 134,899 | 133,095 |
| Civic | 25,150 | 8,747 | 16,403 |
| Thanet House | 21,450 | 5,726 | 15,725 |
| Lansdown Hall | 209,484 | 10,283 | 199,202 |
| Subscription Rooms | 251,459 | 12,603 | 238,857 |
| TOTAL FINANCE COMMUNITY&POLICY | 775,537 | 172,257 | 603,281 |

Income

| Arts and Culture | Budget | Received | Balance |
|------------------|---------------|---------------|---------------|
| Precept | 24,000 | 12,000 | 12,000 |
| | | | - |
| | | | - |
| Total | 24,000 | 12,000 | 12,000 |

**Community Committee
Expenditure**

| Community | Budget | Spent | Balance |
|-----------------------------------|---------------|---------------|----------------|
| Citizens' Advice Bureau grant | 5,000 | 5,000 | - |
| The Door grant | - | - | - |
| Allsorts SLA | 3,000 | 3,000 | - |
| Marah Trust | 5,000 | 5,000 | - |
| Small Community Grants | 8,000 | 500 | 7,500 |
| Neighbourhood / Town | 2,000 | | 2,000 |
| Youth Provision/coaching/Youth Pr | 16,668 | 6,468 | 10,200 |
| Community Support Fund | 8,000 | 1,000 | 7,000 |
| Ward specific projects | 3,000 | 45 | 2,955 |
| Gardening support SLA | 3,000 | 1,009 | 1,991 |
| Homestart | 3,000 | 3,000 | - |
| Uplands Care Services (AKA Lilian | 3,000 | 3,000 | - |
| Covid 19 Grants | 11,710 | 2,536 | 9,174 |
| Climate change grants | 10,000 | | 10,000 |
| TF from other funds | 5,000 | | 5,000 |
| Community Safety | 10,000 | | 10,000 |
| Total | 96,378 | 30,558 | 65,820 |

COMMUNITY COMMITTEE TOTAL

| Expenditure | Budget | Spent | Balance |
|----------------------------------|----------------|---------------|----------------|
| Arts and Culture | 24,000 | 5,000 | 19,000 |
| Community | 96,378 | 30,558 | 65,820 |
| TOTAL COMMUNITY COMMITTEE | 120,378 | 35,558 | 84,820 |

Income

| Community | Budget | Received | Balance |
|-------------------------------------|---------------|-----------------|----------------|
| Precept | 84,668 | 42,334 | 42,334 |
| Covid 19 funds from reserves | 11,710 | | |
| | | | |
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| | | | |
| | | | |
| Total | 96,378 | 42,334 | 54,044 |

Summary

| Income | Budget | Received | Balance |
|---|----------------|-----------------|----------------|
| Precept | 24,000 | 12,000 | 12,000 |
| Town and Culture | 96,378 | 42,334 | 54,044 |
| TOTAL FINANCE COMMUNITY&POLICY | 120,378 | 54,334 | 66,044 |

**Regeneration Committee
Expenditure**

| Town Centre/Regeneration | Budget | Spent | Balance |
|-------------------------------------|----------------|---------------|----------------|
| Christmas lights erect | 8,000 | | 8,000 |
| Town Centre Project/cleanliness | 4,500 | 2,015 | 2,485 |
| NDP projects | 89,500 | 16,265 | 73,235 |
| Equipment Maintenance | 630 | | 630 |
| Road safety/Wallbridge Project | | 331 | - 331 |
| Site Materials | 1,200 | | 1,200 |
| Regeneration Committee Total | 103,830 | 18,611 | 85,219 |

**Consultations and Highways Committee
Expenditure**

| CONSULTATIONS | Budget | Spent | Balance |
|---|---------------|--------------|----------------|
| Planning consultancy | 9,000 | | 9,000 |
| Tf to other funds | | | - |
| Road Safety | 10,000 | | 10,000 |
| Consultations and Highways Committee Total | 19,000 | - | 19,000 |

Income

| Town Centre/Regeneration | Budget | Received | Balance |
|---------------------------------|----------------|-----------------|----------------|
| Community Infrastructure Levy | 500 | | 500 |
| Grants | 17,000 | 750 | 16,250 |
| Use of reserves | 72,000 | | 72,000 |
| Precept | 14,330 | 7,165 | 7,165 |
| Grant -Cycling project | | 300 | - 300 |
| Total | 103,830 | 8,215 | 95,615 |

Income

| CONSULTATIONS | Budget | Received | Balance |
|----------------------|---------------|-----------------|----------------|
| Use of reserves | 9,000 | | 9,000 |
| Precept | 10,000 | 5,000 | 5,000 |
| | | | - |
| Total | 19,000 | 5,000 | 14,000 |

Expenditure

| ENVIRONMENT COMMITTEE | Budget | Spent | Balance |
|------------------------------------|----------------|----------------|----------------|
| Staff cost | 127,802 | 51,915 | 75,887 |
| Training | 3,000 | 795 | 2,205 |
| Travel/expenses | 200 | 2 | 198 |
| Rates | 9,149 | 5,107 | 4,042 |
| Rent (new Depot) | 10,000 | 10,000 | - |
| Health safety security | 3,000 | 1,124 | 1,876 |
| Utilities | 3,000 | 1,492 | 1,508 |
| Consumables(inc office equip) | 800 | 178 | 622 |
| Tel/post/communications | 2,000 | 874 | 1,126 |
| Insurance/Legal expenses/Consulta | 2,000 | - | 2,000 |
| Site materials | 7,400 | 2,861 | 4,539 |
| Small tools and equipment | 2,750 | 1,447 | 1,303 |
| Equipment hire/lease | 1,500 | 50 | 1,450 |
| Equipment maintenance | 1,000 | 418 | 582 |
| Fuel and Oil | 1,400 | 795 | 605 |
| Vehicle maint./MOT/Tax | 4,300 | 2,266 | 2,034 |
| Carbon Auditing | 4,000 | - | 4,000 |
| Planting | 12,500 | 10,732 | 1,768 |
| Contracted grass maintenance | 14,350 | 7,560 | 6,790 |
| Green spaces projects | 28,500 | -56 | 28,556 |
| Stroud Valleys Project | 1,000 | | 1,000 |
| Graffiti removal / vandalism | 800 | | 800 |
| Contingencies/liabilities | 4,000 | | 4,000 |
| Contracted infrastructure | 13,500 | | 13,500 |
| Contracted grave digging | 16,000 | 5,170 | 10,830 |
| Contracted waste management | 8,000 | 6,567 | 1,433 |
| Contracted play equip works | 25,000 | 357 | 24,643 |
| Contracted tree reports&works | 3,000 | | 3,000 |
| Community Engagement | 1,800 | | 1,800 |
| Loan repayments | 15,484 | | 15,484 |
| Total Environment Committee | 327,235 | 109,654 | 217,581 |

Income

| ENVIRONMENT COMMITTEE | Budget | Received | Balance |
|---|----------------|-----------------|----------------|
| Burials | 35,000 | 6,069 | 28,931 |
| s.106 | | | - |
| Grants | | | - |
| Wayleaves | 0 | | - |
| Sales of assets | - | | - |
| Transfer to reserves re Carbon offset reserve | 4,000 | | 4,000 |
| Use of reserves | 3,500 | | 3,500 |
| Precept | 292,735 | 146,368 | 146,368 |
| Total Green Spaces | 335,235 | 152,437 | 182,799 |

| COMMITTEE TOTALS | | | |
|--------------------------|------------------|----------------|------------------|
| Expenditure | Budget | Spent | Balance |
| Total Finance & Policy | 775,537 | 146,020 | 629,517 |
| Total Community | 120,378 | 35,558 | 84,820 |
| Total Regeneration | 103,830 | 18,611 | 85,219 |
| Total Consultations | 19,000 | - | 19,000 |
| Total Environment | 327,235 | 109,654 | 217,581 |
| Total Expenditure | 1,345,980 | 309,843 | 1,036,137 |

| RESERVES | bfwd | Movement | Balance |
|----------------------------|-------------------|-----------------|----------------|
| | 31.03.2020 | | |
| General Fund | 284,958 | | |
| Cemetery fund | 14,000 | | |
| NDP Project | 118,179 | | |
| Elections | 7,326 | | |
| Canal Fund | 11,466 | | |
| Thanet House Mntnce | 8,886 | | |
| Opportunity Fund | 5,000 | | |
| Equipment Renewal | 3,005 | | |
| Chapel Works/Storage | 8,691 | | |
| Wallbridge Project | 4,994 | | |
| Xmas Lights | 2,903 | | |
| Walls project | 35,850 | | |
| Carbon Reduction projects | 5,000 | | |
| Town Centre | 9,000 | | |
| Planning Contingency Fund | 9,000 | | |
| Defibrillator | 2,295 | | |
| Footpath projects | 1,000 | | |
| Lansdown Hall | 100,570 | | |
| Covid 19 Community Support | 11,710 | | |
| Total reserves | 643,833 | | |
| Current Year Fund | 45,139 | | |

| Income | Budget | Received | Balance |
|------------------------|------------------|-----------------|----------------|
| Total Finance & Policy | 775,537 | 172,257 | 603,281 |
| Total Community | 120,378 | 54,334 | 66,044 |
| Total Regeneration | 103,830 | 8,215 | 95,615 |
| Total Consultations | 19,000 | 5,000 | 14,000 |
| Total Environment | 335,235 | 152,437 | 182,799 |
| Total Income | 1,353,980 | 392,242 | 961,738 |

| Income totals | | | |
|--------------------------------------|------------------|----------------|----------------|
| Rents | 6,615 | 3,308 | 3,307 |
| Wayleaves | | | - |
| s.106 | - | - | - |
| Community Infrastructure Levy | 500 | - | 500 |
| Sale of assets | | 1,200 | - 1,200 |
| Sponsorship/donations | - | | - |
| Grants received | 388,916 | 12,923 | 375,993 |
| Cemetery income | 35,000 | 6,069 | 28,931 |
| Interest | 2,200 | 802 | 1,398 |
| Tfr To Other Funds (Carbon Neutral) | | | - |
| Use of reserves | 169,159 | - | 169,159 |
| Covid 19 Grants - from reserves | 11,710 | | |
| Precept | 735,880 | 367,940 | 367,940 |
| TOTAL INCOME | 1,349,980 | 392,242 | 957,738 |