

3rd August 2022



**To Members of the Personnel Working Group**

You are hereby summoned to a meeting of the Working Group to be held on **8<sup>th</sup> August 2022**, at **6pm** to conduct the following business.

A handwritten signature in black ink, appearing to read "Helen", written over a light grey grid background.

Helen Bojaniwska  
Town Clerk

**AGENDA**

1. To receive apologies for absence
2. To receive declarations of interest or requests for dispensations
3. To answer questions from the public
4. To note the minutes of the meeting of the Personnel Working Group on 5th January 2022, previously circulated
5. To consider a request regarding work placements for 'T' Levels
6. To note the completion of a declaration to the Pensions Regulator following a 3-year autoenrollment review
7. To resolve in view of the confidential nature of the business to be transacted, that the press and public be excluded from the meeting for the discussion of the remaining items
8. To consider a request regarding an extension of flexible working arrangements

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, faith, marital status, and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.*