

30<sup>th</sup> August 2022



## To Members of the Finance and Policy Working Group

You are invited to attend a remote meeting of the Working Group to be held on **Monday, 5<sup>th</sup> September 2022**, at **7.30pm** to conduct the following business.

Helen Bojaniwska  
Town Clerk

The meeting will be held via the Zoom meeting platform. To attend the meeting please follow this [link](#) or use ID 865 1101 8573 – password **finance** or **8124165**

For more information about attending Council meeting via Zoom please refer to the [guidance](#) on our website

### AGENDA

1. To receive apologies for absence
2. To receive declarations of interest or requests for dispensations
3. To answer questions from the public
4. To note the minutes of the meeting of the Finance and Policy Committee on 6<sup>th</sup> June 2022, previously circulated. (Minutes will be formally approved by the Committee when meetings resume.)
5. To review payments from July 2022 and recommend approval to full Council
6. To receive a budget monitoring report to end July 2022
7. To receive a bank reconciliation at 31<sup>st</sup> July 2022
8. To receive a progress report on the Council's Action Plan for 2022-23
9. To agree the format for an annual budget consultation
10. To receive a verbal update from the Office Working Group
11. To approve a new heating installation for the upper floors of Thanet House

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.*

## All Payments July 2022

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
01/07/2022	Water Plus - Thanet House	1632	£12.00	Purchase Ledger DDR Payment
01/07/2022	Water Plus - Libbys Drive 7000	867	£13.40	Purchase Ledger DDR Payment
04/07/2022	Survey Monkey Europe	5431	£408.00	Subscription renewal
04/07/2022	Wilko	1465	£4.00	Bowl
06/07/2022	Alan Price	1160	£670.00	Grave digging fees
06/07/2022	BPE Solicitors LLP	2848	£3,600.00	Negligence claim
06/07/2022	C S Gardner	222	£200.00	Fit blinds, bolt and plug
06/07/2022	J S Whittaker T/A Colors	591	£2,000.00	Summer planting & maintenance
06/07/2022	CONSORTIUM	7891	£20.39	Wallet env dl wht 90gsm
06/07/2022	CONSORTIUM	1365	£86.36	Centrefeed 2-ply towels
06/07/2022	Exedra Nursery	2207	£666.00	Plants
06/07/2022	iHASCO	5718	£960.00	Annual renewal fee
06/07/2022	Lansdown Road Motors Ltd	5348	£46.00	Mot Mitsubishi + parts
06/07/2022	Pack Masonry Ltd	1617	£21,738.00	4797
06/07/2022	Pipercom Ltd	1135	£941.42	Broadband link upgrade
06/07/2022	Somerset County Council	1972	£75.60	Nox tubes analysis
06/07/2022	Stroud Parish Churches	1415	£75.00	St Laurence Church Hall hire
06/07/2022	Stroud Subscription Rooms Trus	567	£358.00	Hire of ballroom
06/07/2022	Thrupp Tyre Company Ltd.	4244	£30.00	Fir own 18x8.50-10 tyres x2
06/07/2022	Hughes&Salvidge Holdings Ltd T	8892	£280.80	Exchange 6 yard skip
06/07/2022	Hughes&Salvidge Holdings Ltd T	8893	£264.00	Wait and load of muck away
06/07/2022	Amanda Whittington	77	£300.00	Nature detective audio trail
06/07/2022	Zurich Municipal	6320	£6,923.76	Insurance and inspections
06/07/2022	Friends of Daisy Bank	BACS	£500.00	Friends of DB covid fund grant
06/07/2022	Stroud Book Festival	BACS	£1,500.00	Book Festival arts grant
06/07/2022	Independence Trust	BACS	£1,980.00	Independence Trust grant
07/07/2022	Allstar Business Solutions Ltd	7320	£221.41	Fuel
08/07/2022	Timpson	206	£36.00	Keys
11/07/2022	Polybags Ltd	66	£104.30	Black compactor
15/07/2022	SDC	DD	£1,068.00	SDC
15/07/2022	PAYROLL	DD	£19,072.39	PAYROLL JULY 2022
18/07/2022	Ecotricity - Gas Thanet 101976	7660	£26.20	Gas Thanet House
18/07/2022	Ecotricity - Thanet 10152716	2716	£19.85	Purchase Ledger DDR Payment
18/07/2022	Ecotricity - Libbys Drive 1014	9391	£179.49	Electricity Libbys
18/07/2022	Ecotricity - Thanet 10153686	97.93	£97.93	Electricity Thanet
19/07/2022	BAILEY PARTNERSHIP	7912	£2,508.00	Project Management
19/07/2022	The Bush Consultancy Ltd	8367	£5,352.00	Subminssion of FP & LBC
19/07/2022	Childs and Sulzmann Ltd.	3373	£1,969.50	Architects and design fee
19/07/2022	Childs and Sulzmann Ltd.	3374	£1,140.00	Architects fees
19/07/2022	Chubb Fire & Security Ltd.	5714	£186.40	Service
19/07/2022	CONSORTIUM	2173	£6.00	Microfibre cloths
19/07/2022	Countrywide Grounds Maintenanc	1728	£2,316.00	Grounds maintenance cemetery
19/07/2022	Down to Earth Stroud	622	£192.00	Gardening assistance June
19/07/2022	JAMES & OWEN LTD	8526	£89.57	Stationery
19/07/2022	MDA Consulting Ltd	1368	£780.00	Professional fees
19/07/2022	Pipercom Ltd	1172	£711.77	IT services
19/07/2022	Play Gloucestershire	236	£3,714.16	After school play sessions
19/07/2022	Sasha Lewis	154	£250.00	Cemetery audio tour recording
19/07/2022	SLCC Enterprises Ltd	6511	£54.00	Finance summit HB
19/07/2022	Smiths (Gloucester) Ltd	662	£176.40	Recycling and waste
19/07/2022	Thirsty Work Ltd.	7593	£50.70	Water

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
19/07/2022	University of Bristol	4219	£30.00	Exam fee SM
19/07/2022	HMRC	BACS	£5,812.80	PAYE/NIC July
19/07/2022	LGPS	BACS	£5,970.76	Pensions July
19/07/2022	Top of Town Toddlers	BACS	£150.00	TOTTs ward budget grant
19/07/2022	Renault Finance	5152	£30.00	Renault battery hire
20/07/2022	Tontopf e.K.	XDU9	£84.85	Badges
20/07/2022	Workwear Express Ltd	1348	£502.56	Overpayment on INV1361348
22/07/2022	SDC	DD	£624.00	SDC RATES THANET HSE
25/07/2022	Lister Unified Communications	5411	£102.32	Mobile phone charges
26/07/2022	EE Ltd	3618	£39.12	Mobile phone charges
26/07/2022	TeamGantt	P650	£25.73	Monthly Subscription
27/07/2022	SGW Payroll Ltd.	4748	£63.30	Payroll month 4
27/07/2022	Konica Minolta Business Soluti	160	£214.06	Photocopier charges
28/07/2022	Ebay	2945	£56.49	Key for Marjoram presentation
28/07/2022	Midcounties Co-operative	4403	£3.90	Coffee
29/07/2022	Amazon EU	2907	£139.97	Galaxy Tab A7 Lite 32GB Grey W
29/07/2022	GLASDON UK LTD	4501	£43.79	Glasdon Litter Bin Key

**Bank Reconciliation Statement as at 31/07/2022  
for Cashbook 2 - TOWN CLERK IMPREST ACCOUNT**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Clerk's A/C	31/07/2022	2	1,119.31
			<hr/> 1,119.31
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			1,119.31
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			1,119.31
		<b>Balance per Cash Book is :-</b>	<b>1,119.31</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/07/2022  
for Cashbook 1 - CURRENT/DEPOSIT ACCOUNT**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Account	31/07/2022	4	25,000.00
Deposit Account	31/07/2022	4	415,004.79
			<u>440,004.79</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			440,004.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			440,004.79
		<b>Balance per Cash Book is :-</b>	<b>440,004.79</b>
		<b>Difference is :-</b>	<b>0.00</b>

# REPORT ON PROGRESS ON DELIVERY OF ACTION PLAN

ID	Project	Description	Partners	Lead officer	Cttee	Start	End	Update 26/8/2022
1a	Public sector decarbonisation	Feasibility study on potential for decarbonisation of public estate in Stroud. Including consideration of Thanet House, Lansdown Hall and the Subscription Rooms.	SDC and One Public Estate Glos	Town Clerk	F&P	Q3 2021	Q3 2022	Limited progress. Desktop studies on Lansdown Hall and Subscription Rooms commissioned by SDC. Not much input from other public sector partners apart from SDC.
1b	Thanet House	Retrofitting as part of refurbishment of upper floors to accommodate staff and remodelling to improve meeting space. To include double glazing, insulation, replacement lighting and air source heat pump.		Town Clerk	F&P	Q3 2021	Q4 2023	On hold pending consideration of options for relocation
1c	Relocation	Potential office relocation	SDC and One Public Estate Glos	Town Clerk	F&P	Q3 2022	Q4 2023	Office Working Group considering options
1d	Pollution monitoring and reporting	Ongoing collection of samples from monitoring sites around the town centre and commissioning a report on data collected to date.	SDC	Project Officer	Regen	2019	Q1 2022	Report no longer required. SDC are now incorporating our data in their annual reports.
1e	Review of vehicles and tools	Replacement of vehicles and tools powered by petrol or diesel		GSM	Env.	Q4 2021	Q4 2024	In progress. New cargo bike now in use.
1f	Car charging points at station	Installation of vehicle charging points at station	SDC, GWR, Network Rail	Project Officer	Regen	Q2 2023	Q1 2024	New station master-planning project now being led by SDC.
1g	Carbon Reduction Fund	Grants for projects where a primary aim is to reduce CO2 emissions from households, organisations or individuals in Stroud.	None	Deputy Clerk	Env.	ongoing	ongoing	All grant schemes promoted with news article August 2022: <a href="https://www.stroudtown.gov.uk/news/2022/08/bigger-than-ever-grant-pot-available">https://www.stroudtown.gov.uk/news/2022/08/bigger-than-ever-grant-pot-available</a>
1h	Rooftop Solar Pilot	Project to identify large rooftop sites with potential for installation of solar PVs	Transition Stroud	<del>CAN</del> Project Officer	Env.	2021	On hold	Project set up and local co-ordinator now in place.

ID	Project	Description	Partners	Lead officer	Cttee	Start	End	Update 26/8/2022
1i	NEW Public transport - promotion	Lobby for improved public transport facilities to ensure rail or bus travel is a realistic and attractive choice, day and evening, <i>to attend cultural activities.</i>	Stroud Town CAN	<del>CAN</del> Project Officer	Env.	-	On hold	Regen WG have been exploring community bus services.
1j	NEW Public transport - planning	Embed sustainable transport improvements into design principles.	Stroud Town CAN	Project officer	Regen	-	On hold	Features strongly in Levelling Up Fund bid. Potential for inclusion in review of NDP
1k	NEW Public transport - community transport schemes	Identify opportunities for shared transport schemes e.g. Car Club at station.	Stroud Town CAN	<del>CAN</del> Project Officer	Env.	-	On hold	
1l	NEW Water Fountain for Daisy Bank	Instal water fountain (similar to Bank Gardens)	FODB	GSM	Env.	-	On hold	
1m	Realtime Passenger Information (RTPI)	RTPI at bus and train station	GWR/GCC, Glos. CRP	Project Officer	Regen	-	On hold	Bus station included in Levelling Up Fund bid. Train station can potentially be included in new masterplan.
2a	NDP Review	Review of policies and projects in the NDP. Community engagement on potential changes.	Stroud District Council, Chamber, Civic Society	Project Officer	Regen	resume Q2 2022	Q4 2022	Review timetable agreed. Comms and engagement plan in development
2b	Levelling Up Fund bid	Potential government funding for infrastructure projects in the town centre led by SDC. Priorities: Active travel, High Street/Regeneration, culture and heritage	Stroud District Council, GCC, Chamber, network Rail, GWR and business stakeholders	Town Clerk	Regen	Q3 2021	Q2 2024 if successful	Bid submitted. Decision due Autumn 2022
2c	Welcome Back Fund projects	Projects to support reopening of business following COVID-19 restrictions, e.g. space for Farmers' Market etc.	SDC, Farmers' Market, Chamber, Dransfield, Highways	Project Officer	Regen	Q3 2021	Q4 2021	Projects completed and grant claim approved by DLUHC.

<b>ID</b>	<b>Project</b>	<b>Description</b>	<b>Partners</b>	<b>Lead officer</b>	<b>Cttee</b>	<b>Start</b>	<b>End</b>	<b>Update 26/8/2022</b>
2d	Tourism	Potential creation of post to promote sustainable tourism	SDC, market towns, Chamber, Tourism Forum	Town Clerk	Regen	-	On hold	Following SDC decision to invest in staffing, market towns' contributions now being directed towards funding copywriting. Joint tender process in progress.
2e	Signage project - phase 1 -	Design and installation of welcome signs in town centre	SDC, Chamber	Project Officer	Regen	2019	Q4 2021	Substantially complete. Church Street sign may need to be relocated.
2f	Signage project - phase 2 - wayfinding	Design and installation of new wayfinding in town centre	SDC, Chamber, Highways	Project Officer	Regen	Q2 2023	Q1 2024	Not started
2g	Wallbridge project	Landscaping of gateway site	Gateway development in partnership with SDC	Project Officer	Regen	Q2 2023	Q1 2024	Included in Levelling Up Fund bid.
2h	Parking - on street	Supporting GCC with review on on-street parking in the town centre and residential areas	GCC review	Project Officer	Regen	Q3 2021	Q2 2022	GCC parking review suspended. Working in partnership with SDC, GCC, GWR, Network Rail and LCR to prepare a joint brief for a parking strategy commission
2i	Christmas lights	Annual displays of Christmas lights.	Chamber, Subscription Rooms, Lansdown Hall	Administration officer	Regen	-	Ongoing	Planning for 2022 lights well advanced
2j	Station Masterplan	Delivery of proposals set out in 2018 Feasibility Study to improve movement around the station and create a more attractive gateway to the town.	GWR, SDC, GCC, Network Rail	Project Officer	Regen	Q2 2023	Q1 2024	New station master-planning project now being led by SDC.
2k	Canal project	Funding to support Regeneration of Stroudwater Canal, focusing on improving connections to the town	SDC, Cotswold Canals Trust	Project Officer	Regen	ongoing	ongoing	Included in Levelling Up Fund bid.



<b>ID</b>	<b>Project</b>	<b>Description</b>	<b>Partners</b>	<b>Lead officer</b>	<b>Cttee</b>	<b>Start</b>	<b>End</b>	<b>Update 26/8/2022</b>
3a	Planting	Review procurement of annual plants including potentially growing our own	Stroud In Bloom	GSM	Env.	Q4 2021	Q1 2022	Complete
3b	Stroud Nature Festival	Support and attendance at annual festival and ancillary events	Stroud Nature CIC	GSM	Env.	ongoing	ongoing	2022 event attended
3c	Allotments	Assisting allotment sites' tenants' associations on administrative issues and supporting biodiversity improvements	5 x allotment associations	GSM	Env.	ongoing	ongoing	Actioned as required
3d	Allotments - new	Seeking sites for potential development of new allotments	SDC?	Town Clerk	Env.	Q2 2023	Q4 2024	Not started
3e	Garden Guardians	Supporting home gardeners to create wildlife habitat and corridors	Stroud Nature CIC, Stroud Valleys Project, Cainscross TC, Rodborough PC	GSM	Env.	2019	ongoing	Stroud Nature and SVP waiting for outcome of National Lottery bid to further develop project
3f	Interpretation	Signage at parks and green spaces		GSM	Env.	Q2 2022	Q1 2024	In progress.
4a	Emergency and cold weather planning	Develop emergency and cold weather response plans.	SDC	Admin and Projects Assistant	Env.	-	On hold	Initial research in progress
4b	Cemetery - new	Research remaining space for burials and review development plans	SDC	GSM	Env.	Q4 2023	Q1 2024	Initial research in progress
4c	Defibrillators	Maintenance of defibrillators	Community Heartbeat Trust	Assistant Clerk	Regen	ongoing	ongoing	Actioned as required

ID	Project	Description	Partners	Lead officer	Cttee	Start	End	Update 26/8/2022
5a	Street Lives project	Research to inform community response to rough sleeping and street drinking	Community Safety Partnership and multiple other support organisations	Deputy Clerk	Comm.	2020	Q1 2022	Research completed. Report in progress
5b	Fennels View	Site enhancements informed by engagement with residents	Residents	GSM	Env.	Q2 2022	Q2 2022	Not started
5c	Leazes - equipment	Replacement of multiplay units	Residents, SDC	GSM	Env.	Q1 2022	Q1 2022	Completed
5d	Leazes - freehold	Transfer of freehold	SDC	Deputy Clerk	Env.	Q4 2021	Q4 2022	In progress
5e	Lost Ways	Pursuing registration of footpaths on definitive map	Community volunteers, Ramblers Association	Assistant Clerk	C&H	Q4 2021	Q4 2025	In progress
5f	Community Alcohol Partnership (CAP)	Project to reduce alcohol harm in local communities from drinking by young people under 25, with a particular emphasis on preventing underage drinking.	Community Alcohol Partnership (CAP)	Deputy Clerk	Comm.	2019	ON HOLD	On hold
5g	Bowbridge play spaces	Investigate and consult on opportunities to provide outdoor play spaces	SDC	GSM	Env.	Q4 2021	Q2 2022	SVP now pursuing ideas for Capels Mill
5h	A419 corridor - Golden Valley Route	Consultation and lobbying on proposals for cycling and walking infrastructure on route from Stroud to Chalford.	In partnership with Chalford and Brimscombe & Thrupp Parish Councils, SDC, GCC and Stroud Valleys Cycle Campaign.	<del>Project Officer</del>	C&H	2021	ON HOLD	On hold

<b>ID</b>	<b>Project</b>	<b>Description</b>	<b>Partners</b>	<b>Lead officer</b>	<b>Cttee</b>	<b>Start</b>	<b>End</b>	<b>Update 26/8/2022</b>
5i	A419 corridor - Cainscross Road	Consultation and lobbying on proposals for cycling and walking infrastructure on Cainscross Road.	SDC, GCC	<del>Project Officer</del>	C&H	2022	ON HOLD	On hold
5j	Citizens' Advice SLA	Citizens Advice provide confidential advice online, over the phone, and in person, for free. They give people the knowledge and confidence they need to find their way forward - whoever they are, and whatever their problem.	Stroud & Cotswold Districts Citizens' Advice	Deputy Clerk	Comm.	ongoing	Q1 2022	Paid
5k	Marah Trust SLA	Marah provide support in a non-judgmental, welcoming framework. They work with people on the margins of society; those who are excluded from the everyday positive experiences of life due to their circumstances, life history and others' perception of them.	Marah Trust	Deputy Clerk	Comm.	ongoing	Q1 2024	Paid
5l	Allsorts SLA	Allsorts give children with additional needs a place to enjoy, explore, build on their skills, make friends and provide the rest of their family with support.	Allsorts	Deputy Clerk	Comm.	ongoing	Q1 2024	Paid
5m	Gardening support scheme SLA	Subsidised gardening for service for residents in receipt of benefits who need help with their garden	Down To Earth	Deputy Clerk	Comm.	ongoing	Q1 2024	Under review
5n	Homestart SLA	Community network of trained volunteers and expert support helping families with young children through their challenging times.	Homestart	Deputy Clerk	Comm.	ongoing	Q1 2024	Paid
5o	Lilian Faithfull Care SLA	Provision of day centre in Uplands	Lilian Faithfull Care	Deputy Clerk	Comm.	ongoing	Q1 2023	Paid

<b>ID</b>	<b>Project</b>	<b>Description</b>	<b>Partners</b>	<b>Lead officer</b>	<b>Cttee</b>	<b>Start</b>	<b>End</b>	<b>Update 26/8/2022</b>
5p	Neighbourhood Warden	Contribution to cost of Stroud Neighbourhood Warden service	SDC	Deputy Clerk	Comm.	ongoing	ongoing	Paid
5q	Street Spaces project	Research on potential to make better use of the streets in the town centre for walking and cycling	SDC, GCC, Chamber	Project Officer	Regen	2021	Q4 2023	Completed - outputs used to inform designs for Levelling Up Fund bid
5r	Covid recovery fund	Grants and projects to support Covid recovery		Deputy Clerk	Comm.	2020	Q1 2022	Fund still open but no recent applications
5s	NDP Development sites	Consultancy to support SDC in the production of vision statements for development sites identified in NDP	SDC	Project Officer	Regen	-	On hold	Beeches Green area now covered by One Public Estate project. No progress on other sites.
5t	Phased replacement of play equipment	Programme to replace and improve play equipment at Daisy Bank, Uplands, Park Gardens, High Street and the Leazes.	Friends groups	GSM	Env.	Q2 2022	Q1 2026	Daisy Bank tender process in progress. Next phases in planning.
5u	Green flag scheme	Application for cemetery and Daisy Bank	Friends groups	GSM	Env.	Q2 2023	Q1 2024	Not started
6a	Children's Centre	Supporting community access to the former children's centre at the Top of Town	GCC, TOTTS, SDC	CDO	Comm.	2019	Q4 2022	CDO continues to support community groups with access arrangements
6b	TOTTS	Supporting development of the Top of Towns Tots group		CDO	Comm.	2020	Q2 2022	Group well established
6c	Paganhill Big Community Survey	Community survey pilot - with potential to roll out across other areas.	Paganhill Community Group	CDO	Comm.	2021	Q3 2021	Survey complete
6d	Annual Town Meeting	Meeting for the people of Stroud		Assistant Clerk	Council	Annual event	Annual event	2022 meeting completed
6e	Annual awards	Presented at the Annual Town Meeting		Assistant Clerk	Council	Annual event	Annual event	2022 meeting completed
6f	Election hustings	Husting events for general and other significant elections		Town Clerk	Council	as required	as required	No requirement yet

<b>ID</b>	<b>Project</b>	<b>Description</b>	<b>Partners</b>	<b>Lead officer</b>	<b>Cttee</b>	<b>Start</b>	<b>End</b>	<b>Update 26/8/2022</b>
6g	Councillor recruitment	Campaign to encourage people to stand for election in 2024.		Town Clerk	Council	Q4 2023	Q1 2024	No requirement yet
6h	Play Rangers	Weekly after school sessions at Mason Road and Archway Gardens	Play Gloucestershire	CDO	Comm.	ongoing	ongoing	Continuing
6i	Youth projects	To be determined	Youth Forum	Deputy Clerk	Comm.	-	On hold	On hold.
6j	Leazes - Friends	Community engagement at the Leazes- potential Friends Group		GSM	Env.	2021	ongoing	On hold.
7a	Road safety projects	Local projects to improve road safety, e.g. VASs, signage, promotion of road safety week	Police, Highways	Project Officer	C&H	Ongoing	On hold	VAS improvements in progress. Application made to PCC for funding.
7b	Bank Gardens lighting	Installation of lighting to improve routes to new entrance and the church	LHG Trust	Town Clerk	Env.	2020	Q3 2022	Included in Levelling Up Fund bid, but could be progressed immediately
7c	Bank Gardens railings	Installation of metal railings on wall by Lansdown to prevent falls		GSM	Env.	2020	Q2 2022	In progress
7d	Parliament Street wall	Repairs to retaining wall	Highways	GSM	Env.	Q1 2022	Q3 2022	In progress
7e	Long Ground river bank and bog	Installation of new railings or landscaping to improve safety/create habitat, plus creation of bog garden	Env. Agency	GSM	Env.	Q3 2022	Q4 2022	In progress
7f	Subscription Rooms masonry	Repairs to external masonry		Town Clerk	F&P	Q1 2022	Q2 2022	Completed
7g	Station lifts campaign	Campaign to improve access between the platforms at Stroud station, by installing lifts on either end of the bridge	Network Rail, GWR	Project Officer	Regen	2018	ongoing	Some progress arising from discussions about Levelling Up Fund bid. Now actively being considered by Network Rail and GWR. Letters of support gathered for potential bid to DoFT.

<b>ID</b>	<b>Project</b>	<b>Description</b>	<b>Partners</b>	<b>Lead officer</b>	<b>Cttee</b>	<b>Start</b>	<b>End</b>	<b>Update 26/8/2022</b>
7h	CCTV	Investigate potential to improve coverage and quality of town centre CCTV systems	SDC, Police	Deputy Clerk	Comm.	Q1 2022	Q2 2022	Funding agreed for new cameras at Park Gardens and Bank Gardens
7i	Community Support Fund	To help groups and organisations that work to strengthen Stroud's community. Grants between £500 and £3,000		Deputy Clerk	Comm.	ongoing	ongoing	All grant schemes promoted with news article August 2022: <a href="https://www.stroudtown.gov.uk/news/2022/08/bigger-than-ever-grant-pot-available">https://www.stroudtown.gov.uk/news/2022/08/bigger-than-ever-grant-pot-available</a>
7j	Small Grants	To support and encourage a diverse range of youth and community activities, initiatives and events that meet the needs of Stroud Parish residents. Grants between £50 and £500.		Deputy Clerk	Comm.	ongoing	ongoing	All grant schemes promoted with news article August 2022: <a href="https://www.stroudtown.gov.uk/news/2022/08/bigger-than-ever-grant-pot-available">https://www.stroudtown.gov.uk/news/2022/08/bigger-than-ever-grant-pot-available</a>
7k	Ward specific projects	Small projects requested by ward councillors		Town Clerk	Comm.	ongoing	ongoing	As required
7l	Community Safety Partnership	Attend and support projects arising from Stroud District Community Safety Partnership	SDC, Police, Fire Service etc.	Deputy Clerk	Comm.	ongoing	ongoing	As required
7m	Wellbeing Partnership	Attend and support work of SDC Wellbeing partnership meetings.	SDC and community organisations	CDO	Comm.	ongoing	ongoing	As required
7n	Accessibility improvements at Green Spaces	Audit sites and develop long-term programme to improve access to sites, especially parks and play areas.	Friends groups	GSM	Env.	Q2 2022	Q1 2025	Initial research in progress
8a	Redevelopment of Subscription Rooms	Various building projects	Subs Trust	Town Clerk	F&P	Q1 2022	Q1 2025	Designs for forecourt, replacement of ballroom window, improvements to George Rooms and balcony all included in Levelling Up Fund bid.
8b	Lansdown Hall - phase 4 development	Creation of a new accessible entrance from Bank Gardens, remodelling of bar and toilets	LHG Trust	Town Clerk	F&P	Q2 2023	Q3 2023	Included in Levelling Up Fund bid.

<b>ID</b>	<b>Project</b>	<b>Description</b>	<b>Partners</b>	<b>Lead officer</b>	<b>Cttee</b>	<b>Start</b>	<b>End</b>	<b>Update 26/8/2022</b>
8c	Redevelopment of Subscription Rooms and Lansdown Hall - fundraising	Fundraising for ongoing renovation of the buildings to support the business plans	Sub Rooms	Fundraisers	F&P	2019	Q1 2027	Fundraiser now employed by Trust with a grant
8d	Subscription Rooms Forecourt	Redesign of forecourt to improve public realm, increase biodiversity through planting, enhance use for cultural events	Sub Rooms	GSM	Regen	Q3 2021	Q1 2024	Designs for forecourt completed and included in Levelling Up Fund bid.
8e	Arts and Culture Fund	Grants to support public events and projects that will benefit people in Stroud parish through art and cultural activity. Grants between £500 and £5,000 (normally no more than £3,000).	n/a	Deputy Clerk	Comm.	ongoing	ongoing	All grant schemes promoted with news article August 2022: <a href="https://www.stroudtown.gov.uk/news/2022/08/bigger-than-ever-grant-pot-available">https://www.stroudtown.gov.uk/news/2022/08/bigger-than-ever-grant-pot-available</a>
8f	Lansdown Hall and Gallery SLA	Annual SLA to support Lansdown Hall	Lansdown Hall and Gallery	Deputy Clerk	Comm.	ongoing	2025	Paid
8g	Arts and culture strategy	Projects arising from strategy to be determined: - full list below:	tba	Deputy Clerk	Comm.	Q2 2023	Q4 2024	None started, but noted that SDC are commissioning their own cultural strategy.
9a	LGPS divestment from fossil fuels	Campaigning on the need for divestment from fossil fuels	SDC	Town Clerk	Council	2021	Ongoing	Continued lobbying of GCC
9b	Stroud Town CAN (Community Action Network for Climate and Nature)	Partnership of local organisations working on carbon reduction and nature recovery projects.	Transition Stroud, Stroud Nature, Stroud Valleys Project, Earth Protector Communities and Landwise	Deputy Clerk	Env.	2019	Ongoing	Review of structure completed. First new format event in planning for end of September.
9c	Community Engagement with Green Spaces	Events and activities to engage the community in the natural Env., at the Cemetery NR and other sites around town	Community Hubs, Stroud Nature CIC, Stroud Valleys Project	GSM	Env.	Ongoing	Ongoing	Nature Detectives trail delivered for 2022 summer holidays.

<b>ID</b>	<b>Project</b>	<b>Description</b>	<b>Partners</b>	<b>Lead officer</b>	<b>Cttee</b>	<b>Start</b>	<b>End</b>	<b>Update 26/8/2022</b>
9d	Festivals forum	Ongoing facilitation of a local cultural forum to promote collaboration between organisations and artists within the town (co-ordinated by Volunteer Co-ordinator).	Sub Rooms	Deputy Clerk	Comm.	2020	ongoing	Now facilitated by Subs Trust
9e	Volunteering (arts and culture)	Providing funding for a volunteer co-ordinator based at the Sub Rooms, supporting recruitment, training and co-ordination of volunteers for venues and festivals	Sub Rooms	Deputy Clerk	Comm.	2020	Q1 2025	Ongoing. Post was vacant for a short while but has now been filled.
new	UKSP fund	Submit expression on interest for funding from the UK Shared Prosperity Fund for additional Community Development staff	SDC	Deputy Clerk	Comm.	2022	2022	Bid submitted, but rejected by SDC.
new	Property purchase	Offer and negotiate a purchase of a property	None	Town Clerk	Council	2022	2022	Offer submitted, but rejected
new	Town centre protocol	Develop a protocol for town centre demonstrations	Police, Highways	Deputy Clerk	Regen	2022	2022	In progress - draft presented to police
new	Tourism support	Configure walks for inclusion on SDC tourism apps	SDC	Admin Projects Assistant	Regen	2022	2022	In progress



# 2023-24 BUDGET CONSULTATION proposal

It is proposed to run a consultation that will take the form of a survey based on the projects and activities in the Council's Action Plan. Proposals for a budget consultation were cancelled last year because discussion had not been concluded on the communications strategy.

The consultation needs to be timed so that the results can be reviewed for use by the Finance and Policy WG when approving a draft budget for recommendation to Full Council in January 2023. The meeting at which this needs to happen is on 5<sup>th</sup> December.

For each of the Strategic Objectives there will be a list of the things the Council is working on/funding and some projects that are planned for the next couple of years – see **Appendix 1**. The aim is to check that there is public support for spending council tax on these activities and also to help establish which should be the highest priority for funding.

Respondents will be asked to prioritise each item on a scale:

**5** = strongly agree      **4** = agree      **3** = neither agree nor disagree      **2** = disagree      **1** = strongly disagree

There will also be an opportunity for people to detail what else they would like considered in future, but with a short explanation to help people understand which council does what, plus a link to the A-Z of services on the website.

The survey will collect postcode information, to confirm whether respondents live in the parish or elsewhere and some basic demographics, but no personal information.

The survey will be available on SurveyMonkey, but paper copies will be available too for anyone unable to get online.

Offering an incentive could potentially to encourage participation. Maybe vouchers for the Sub Rooms events/café?

The survey will end with a link to the Council website for anyone who wants to receive the Council newsletter electronically and an invitation to follow the Council on social media.

# Appendix 1

A carbon neutral town which recognises the limits of the global environment

- Reducing the carbon footprint of our buildings
- Replacing vehicles and tools powered by petrol or diesel with lower carbon alternatives
- Offering grants for local projects where a primary aim is to reduce CO2 emissions
- Lobbying for improved public transport facilities to ensure rail or bus travel is a realistic and attractive choice, day and evening
- Promoting and funding Real Time Passenger Information at bus stops and the station

A prosperous town in which the economy generates wealth and provides employment opportunities, so that people can secure quality employment

- Working in partnership with Stroud District Council to secure government funding for town centre improvements
- Promoting sustainable tourism
- Improving signage and wayfinding in the town centre
- Developing a strategy for parking in the town centre
- Displaying Christmas lights

A town with healthy functioning ecosystems

- Continuing to support biodiversity improvements at our green spaces
- Supporting the Stroud Nature Festival
- Supporting the Garden Guardians project which helps home gardeners to create wildlife habitat and corridors
- Improving the signage and providing interpretation information at our parks and green spaces

A town that supports social, economic and ecological resilience

- Developing emergency and cold weather response plans
- Researching the remaining space for burials at Stroud cemetery and considering the potential for a new cemetery
- Maintaining defibrillators

A town in which people's physical and mental well-being is maximised

- Researching the potential for local solutions to rough sleeping and street drinking
- Progressing a project to reduce alcohol harm in local communities from drinking by young people under 25,
- Providing regular funding for key community support organisations
- Funding subsidised gardening for service for residents in receipt of benefits who need help with their garden
- Promoting better infrastructure for walking and cycling

- Replacing and improving play equipment at our parks

#### A town where people can fulfil their potential

- Supporting access to suitable buildings for community groups
- Supporting the development of community groups and projects
- Supporting local residents to get more involved in the management and maintenance of our green spaces
- Organising an Annual Town Meeting and awards ceremony
- Campaigning to encourage people to stand for election in 2024
- Funding Play Ranger after school sessions at Mason Road and Archway Gardens

#### An attractive, viable, safe and well-connected community

- Developing local projects to improve road safety
- Installing lighting for the paths in Bank Gardens
- Installing metal railings on wall by Lansdown to prevent falls
- Landscaping the bank of the stream in the Long Ground to improve safety/create habitat
- Campaigning to improve access between the platforms at Stroud station, potentially by installing lifts on either end of the bridge
- Providing grants to groups and organisations that work to strengthen Stroud's community.
- Supporting youth and community activities,
- Developing a long-term programme to improve access to our sites, especially parks and play areas.

#### A vibrant town, where culture makes a significant contribution to people's wellbeing and the economy

- Supporting building projects to improve the Subscription Rooms
- Creating a new accessible entrance to Lansdown Hall from Bank Gardens, and remodelling the bar and toilets
- Landscaping the Subscription Rooms forecourt to improve public realm, increase biodiversity through planting, enhance use for cultural events
- Providing grants to support public events and projects that will benefit people in Stroud parish through art and cultural activity.

# 12 Heating Installation Thanet House

## **AUTHOR**

Deputy Town Clerk

## **CONSULTEES**

Town Clerk  
Assistant Clerk

## **FOR MEETING**

Finance and Policy Working Group, 5<sup>th</sup> September 2022

## **RECOMMENDATION**

To proceed with the renewal of the heating system for the upper floors of Thanet House

## **REPORT**

Due to an increase in office staff over the last two years, it has been necessary to move into the upper floors at Thanet House.

The current “economy 7” night storage heaters have been assessed by Stroud Electrical services and the majority of them are not operational.

The Assistant Clerk has obtained three quotes from local businesses to upgrade the heating system. Although the radiators are of a similar size, they are not all the same make and model. Company C provided a quote for replacement night storage heaters.

Company A £5,885.00

Company B £6,220.00

Company C £10,441.00 (quoted for night storage heaters as replacement)

## **LEGAL IMPLICATIONS**

The Council may exercise the General Power of Competence in regard to expenditure and actions relating to this report.

## **FINANCIAL AND STAFFING IMPLICATIONS**

Financial implications

£6220.00 – Radiators and installation

£500 – Skip Hire

£85 – Skip Licence

Staffing implications  
Minimal staff time to arrange works

### **EQUALITY IMPLICATIONS**

The Council is legally bound by the public sector equality duty to prevent and eliminate discrimination, establish and promote equality and equal opportunities, and foster good relations between people with different protected characteristics

### **CO2 IMPLICATIONS**

The removal of the old style night storage heaters and replacement with efficient electric radiators will have some carbon saving.

KM  
30/08/2022