

STROUD TOWN COUNCIL ACTION PLAN 2021-2024

Notes

Does not include routine management and administrative tasks.

Budgets shown do not include staff and general administration costs - refer to budget report for complete budget.

Project Title	Status	Priority	Brief description	Delivery group	Reports to	Lead officer	Other officers involved	Start date	End date	Budget 2021-22	Budget 2022-23	Budget 2023-24	Total budget	notes
Covid recovery fund	Active	High	Grants to support recovery	Officers	Community Committee	Town Clerk	CD Officer, Deputy Clerk	01/04/2021	31/03/2022	£13,710	£0	£0	£13,710	
Bank Gardens lighting	Active	High	Installation of new lights in Bank Gardens covering route to Lansdown Hall and St Laurence church	Officers	Environment Committee	Town Clerk	GS Manager	01/04/2021	31/03/2022	£5,000			£5,000	
Bank Gardens railings	Active	High	Installation of new railings on boundary wall on Lansdown (From Environment projects budget)	Officers	Environment Committee	Town Clerk	GS Manager	01/04/2021	31/03/2022	£20,000			£20,000	
Thanet House refurb	Active	High	Project to improve accommodation for staff and meetings	Finance and Policy	Finance and Policy	Town Clerk	Deputy Clerk	01/04/2021	31/03/2022	£50,000			£50,000	
Thanet House carbon reduction	Active	High	Projects to improve carbon footprint, e.g. LED lighting, double glazing, air source heat pumps and insulation	Finance and Policy	Finance and Policy	Town Clerk	Deputy Clerk, NR&CA Officer	01/04/2021	31/03/2022	£10,000			£10,000	Potential for grant funding
Councillors' emails	NEW	High	To support compliance with GDPR all councillors to have their own council email boxes	Officers	Finance and Policy	Town Clerk	Admin Officer	01/04/2021	31/05/2021				£0	
Election	Active	High	Councillor recruitment and induction training	Officers	Council	Town Clerk	Deputy Clerk	01/01/2021	31/07/2021	£9,000	£0	£0	£9,000	Budget for polling costs only.
Ownership of the Leazes	Active	High	Complete transfer of ownership of the Leazes from Stroud District Council	Officers	Environment Committee	Deputy Clerk		01/01/2021	31/05/2021				£0	
Long Ground legal issues	Active	High	Resolve legal issues about bridges and unapproved accesses to the Long Ground	Officers	Environment Committee	Deputy Clerk		01/01/2021	31/05/2021				£0	
Parliament Street wall	On hold	High	Includes Parliament Street wall repairs in 2021-22	Officers	Environment Committee	GS Manager		01/04/2021	31/03/2022	£15,000			£15,000	
Defibrillator maintenance	Active	High	Maintenance of defibrillators	Officers	Regeneration Committee	Assistant Clerk		ongoing	ongoing	£630	£630	£630	£1,890	
Road safety	Active	Medium	Supporting community action to improve road safety	Road Safety Working Group	Consultations and Highways	Project Officer		ongoing	ongoing	£10,000	£10,000	£10,000	£30,000	
Cycling projects	Active	Medium	Developing ideas for projects and campaigns to support cycling in the Stroud Valleys area	Parishes cycling group	Consultations and Highways Committee	Project Officer		ongoing	ongoing	£0	£0	£0	£0	
NDP review - consultation	Active	Medium	Review of consultees/stakeholders and ongoing community consultation including a licence for a consultation platform (£2,500)	Officers	Regeneration Committee	Project Officer		01/11/2020	31/07/2021	£20,000			£20,000	
NDP review - funding	Active	Medium	Application for Locality funding	Officers	Regeneration Committee	Project Officer		01/11/2020	30/04/2021	-			£0	
NDP review - liaison with SDC	Active	Medium	Liaison with SDC re NP and Local Plan review (ongoing)	Officers	Regeneration Committee	Project Officer		01/11/2020	31/07/2021	-			£0	
NDP review - policy work	Active	Medium	Policy development/research	Officers	Regeneration Committee	Project Officer		01/11/2020	30/06/2021	-			£0	
NDP review - approval	Active	Medium	Approval of review by SDC and publication	Officers	Regeneration Committee	Project Officer		01/08/2021	31/10/2021	-			£0	
NDP review - Street spaces review	Active	Medium	Consultancy to review and develop street spaces document/policies	Officers	Regeneration Committee	Project Officer		04/01/2021	31/07/2021	£20,000			£20,000	
NDP review - Pollution reporting	Active	Medium	Environmental consultant to analyse and report on pollution data	Officers	Regeneration Committee	Project Officer		04/01/2021	31/07/2021	£4,000			£4,000	
NDP review - development site briefs	Active	Medium	Consultancy to support SDC in the production of vision statements for development sites identified in NDP	Officers	Regeneration Committee	Project Officer		04/01/2021	31/07/2021	£5,000			£5,000	
Golden Valley Route project	Active	Medium	Feasibility work and community consultation walking/cycling route between Stroud and Chalford	Joint working group with B&T PC, Chalford PC plus Rodborough PC and Minchinhampton PC as partners	Consultations and Highways Committee	Town Clerk	Project Officer	ongoing	ongoing	£0	£0	£0	£0	Future funding requirement from parishes to be determined
Lansdown Hall Phase 4	Active	Medium	Creation of new entrance from Bank Gardens, remodelling of bar and toilets	Lansdown Hall WG	Finance and Policy	Town Clerk	none	04/01/2021	31/08/2021	£175,020			£175,020	
Subscription Rooms development	Active	Medium	Fundraising and support with building improvements	Sub Rooms WG	Finance and Policy	Town Clerk	Deputy Clerk, Fundraiser	ongoing	ongoing	£0	£0	£0	£0	No budget allocated - to be funded from grants and other fundraising
Town Centre Projects/cleanliness	Active	Medium	General budget for small projects to improve the town centre	Officers	Regeneration Committee	Town Clerk		ongoing	ongoing	£4,500	£4,500	£4,500	£13,500	
Walbridge project	On hold	Medium	Landscaping at Walbridge gateway (STC contribution only)	Officers	Regeneration Committee	Town Clerk	(SDC - property staff)	-	-				£0	Funds held in reserve until needed.
Community Engagement Strategy	NEW	Medium	Review strategy	Officers	Community Committee	Deputy Clerk	Town Clerk	01/04/2022	31/03/2023				£0	
5 year strategy	Active	Medium	Periodic reviews	Officers	Council	Town Clerk	Deputy Clerk	01/04/2021	31/12/2021				£0	
Community Safety/CCTV	Active	Medium	Joint projects to improve community safety with Community Safety Partnership (CSP), including Community Alcohol Partnership	Officers	Community Committee	Deputy Clerk	SDC/CSP	ongoing	ongoing	£10,000	£10,000	£10,000	£30,000	
Arts and culture strategy	Active	Medium	Projects identified in the arts and culture strategy	Officers	Community Committee	Deputy Clerk	CD Officer	ongoing	ongoing	£10,000	£10,000	£10,000	£30,000	
Youth projects	Active	Medium	Projects to support young people	Officers	Community Committee	Deputy Clerk	CD Officer	ongoing	ongoing	£3,500	£3,500	£3,500	£10,500	
Youth activities/play scheme	Active	Medium	Play Rangers	Officers	Community Committee	Deputy Clerk	CD Officer	ongoing	ongoing	£13,168	£13,168	£13,168	£39,504	
Play equipment accessibility audits	NEW	Medium	Complete audits of play equipment and sites	Officers	Environment Committee	Deputy Clerk	GS Manager	01/04/2022	31/03/2023		£2,000		£2,000	
Play equipment refurbishment	Active	Medium	Routine replacement and improvements to play equipment	Officers	Environment Committee	GS Manager	Rangers	ongoing	ongoing	£25,000	£25,000	£25,000	£75,000	
GS carbon reduction (tools and equip)	Active	Medium	Replacement of tools, equipment and vehicles with electric alternatives	Officers	Environment Committee	GS Manager	Rangers	01/04/2022	31/03/2024	£0	£15,000	£19,000	£34,000	
Composting toilet in the cemetery	On hold	Medium	Build new composting toilet for use by staff and volunteers	Officers	Environment Committee	GS Manager	Rangers	01/04/2021	31/12/2021	0			£0	Materials already purchased, but work delayed but covid19 restrictions

Project Title	Status	Priority	Brief description	Delivery group	Reports to	Lead officer	Other officers involved	Start date	End date	Budget 2021-22	Budget 2022-23	Budget 2023-24	Total budget	notes
Garden Guardians	Active	Medium	Partnership project with Stroud Nature and Cainscross PC promoting gardening for nature. Funded from Env/Comm Engagement budget	Stroud Town CAN	Environment Committee	Rangers	GS Manager	ongoing	ongoing	£1,800	£1,800	£1,800	£5,400	
Christmas lights	Active	Medium	Annual lights installation	Officers	Regeneration Committee	Admin officer		ongoing	ongoing	£7,000	£7,000	£7,000	£21,000	
Commercial waste recycling	Active	Medium	In development - focus on bike collection	Informal working group with CSCIC and Stroud Chamber	Regeneration Committee	NR&CA Officer		04/01/2021	31/08/2021	£0			0	
Footpaths project	On hold	Low	Registration of Lost Ways	Officers	Consultations and Highways Committee	-	-	On hold	On hold				£1,000	Funds held in reserve until needed.
New cemetery	On hold	Low	If project resurrected reserves can be used for further preparatory work.	Officers	Environment Committee	-	-	On hold	On hold				£20,000	Funds held in reserve until needed.
NDP projects	Active	Low	Budget for developing new projects or match funding for grant opportunities, including further phases of signage project	Officers	Regeneration Committee	Project Officer		As required	As required	£21,000			£21,000	
Planning consultancy	On hold	Low	Contingency fund for any major planning applications	Officers	Consultations and Highways Committee	Town Clerk	Assistant Clerk	As required	As required				£0	Funds held in reserve until needed.
Annual Town meeting/awards	Active	Low	Annual town meeting with awards ceremony usually held in May	Officers	Finance and Policy	Town Clerk	Assistant Clerk	ongoing	ongoing	250	250		£500	
Canal - projects	On hold	Low	Funding for projects to support canal regeneration	Officers	Regeneration Committee	Town Clerk		As required	As required				£0	Funds held in reserve until needed.
Environmental survey for suppliers	On hold	Low	Part of addressing scope 3 carbon impact as set out in carbon audit. Proposed to write in to Financial Regs/Procurement that a company's environmental record/strategy should form part of the decision making process when tendering.	Officers	Environment Committee	Deputy Clerk		01/04/2022	31/03/2023				£0	
Sustainable/low carbon transport	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Wildlife overview	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Wildflower meadow - 1 ha	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Woodland target	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Wetland creation/flood mitigation	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Tree strategy	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Allotments (BORAA and beyond)	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Allotment challenge	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Local reuse projects	NEW	TBC	To be developed	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Schools engagement/Engaging schools	NEW	TBC	To be developed (STC or EPT?)	Stroud Town CAN	Environment Committee	???		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Planting trees	NEW	TBC	Transition Stroud project with STC support	Stroud Town CAN	Environment Committee	?????		TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
Community food growing	NEW	TBC	To be developed. Led by Landwise with STC support	Stroud Town CAN	Environment Committee	Rangers	GS Manager	TBC	TBC				£0	CAN to develop projects and determine priorities. Potentially funded from Carbon reduction grants.
TOTALS:										£453,578	£102,848	£104,598	£682,024	