

STROUD TOWN COUNCIL

Minutes of the meeting of the

Finance, Community and Policy Committee

17th June 2019

Present: Councillors Geoffrey Andrews, Simon Arundel, Kevin Cranston, Rob Green, Camilla Hale, John Marjoram and Lucas Schoemaker (Chair)

Absent: Councillor John Bloxsom

In attendance: Helen Bojaniwska (Town Clerk) and a representative of StroudCo CIC

1. Apologies

Apologies were received from Cllrs Margaret Poulton (personal), Alan Sage (personal) and Dechan (work).

2. Declarations of interest

There were no declarations of interest.

3. Dispensations

There were no requests for dispensations.

4. Questions from the public

A representative of StroudCo CIC spoke about their application for a Community Support Fund grant and answered questions from the committee.

5. Minutes of previous meeting

The minutes of the meeting of 18th March 2018 were **approved** by those present and signed as a correct record by the Chair.

6. Authorisation of payments

It was **resolved** to authorise payments listed in **Appendix A** from March, April and May 2019.

7. Budget Monitoring

The budget monitoring report to end of April 2019 was noted.

8. Combined insurance contract

The Committee considered tenders for a new 5-year insurance contract. It was **resolved** to award the contract to Zurich Municipal and to include some extensions to the policy for: terrorism, enhanced personal accident cover and key personnel cover for the Town Clerk.

ACTION

Clerk

The Clerk was requested to investigate whether the policy provides cover for injury caused by radiation/microwaves.

Clerk

9. Reports from grant recipients

Reports from grant recipients were noted.

10. Grants Funds available

The funds available were noted. It was noted that the amounts applied for significantly exceeded the budgets available.

The agenda items were reordered as follows:

11. Applications to the Community Support Fund

The following applications were declined:

The Door Youth Project – the Committee reconfirmed their commitment to funding youth projects in the town, but had concerns about how the applicant would be able to meet the Council's duties under equality legislation.

Clerk

The following applications were deferred:

StroudCo CIC – the Committee felt that the application was unclear on how the proposed research would be carried out and how it would meet the organisation's aims. The Clerk was requested to obtain more information for presentation at the next meeting.

Clerk

Great Western Air Ambulance Charity – it was **agreed** that the application would be considered favourably at the final grants meeting of the financial year, if sufficient funds remain available in the budget.

Clerk

12. Applications to the Arts and Culture fund

It was **resolved** to approve payment of the following grants using the General Power of Competence.

Stroud Book Festival – £1,500. As the festival had received funding for the previous two years and had grown significantly, the committee felt that the organisers should seek to become self-sustaining and any future grants would be for reducing amounts.

Clerk

Stroud Fringe – £5,000. The Clerk was requested to find out whether other funding bids mentioned in the application had been successful.

Clerk

13. Applications to the Small Grants fund

The following application was declined:

TOTCA – the committee were concerned that the gazebo would have limited use within the community and that it was unclear from the

Clerk

accounts provided how the organisation's funds support the local community.

It was resolved to approve payment of the following grants using the General Power of Competence.

Stroud Yard Trail £500. The organisers were requested to include on the trail map an indication of which locations have step-free access, and to encourage participation across all areas of the town.

Clerk

Friends of Daisy Bank £500

Clerk

14. Tourism hub

The Committee considered a report from Creative Sustainability on proposals for a tourism hub at Stroud Station, and their responses to questions raised in advance of the meeting. It was felt that the report highlighted some useful research on the potential provision of sustainable transport opportunities, but the Council's immediate priority is a substitute for the tourist information centre previously provided by Stroud District Council.

It was noted that the room offered by GWR is quite small and on the Cheapside platform, rather than the town side. It is therefore not visible or accessible to many visitors, particularly people needing step free access who are not able to use the bridge. The proposal was for an unmanned space with no future potential for it to be staffed by volunteers. Concern was expressed about the costs of fitting out the room and project management in relation to the potential community benefit.

It was **agreed** to thank Creative Sustainability CIC for their work, but not to offer funding for the proposed hub on the grounds that the cost/benefit ratio is too high and the project offers limited community benefit.

Clerk

15. Bedford Street toilets

A report on proposals by Stroud District Council to minimise anti-social behaviour by reducing the number of cubicles and re-fitting the remaining cubicles to become completely vandal-proof was noted.

16. Subscription Rooms

The Clerk provided a verbal update on progress following the transfer for the Subscription Rooms. It was noted that decisions are awaited on a number of grant applications. Plans are being drawn up for some small scale enabling works to be completed in August so that further improvements can be progressed when funds become available.

The website is now fully operational and the Trust are focusing on attracting more events into the venue.

17. Memorandum of Understanding between Stroud Town Council and Stroud Subscription Rooms Trust

A draft memorandum covering the ongoing partnership between the Council and the Trust was **approved**, subject to some minor changes.

Clerk

18. Chapel at Stroud Cemetery

Cllr Cranston reported on a public meeting arranged jointly with Stroud District Council on 14th May to discuss the future of the Chapel. The District Council had announced their intention to sell the building and the surrounding tarmacked area at auction.

Members of the public had expressed concern about the loss of the building, and more particularly the land, which was seen as a valuable public space. Whilst there was no clear view on what the building could acceptably be used for, there had been a general consensus that a use should be found for it to prevent further deterioration.

Significant anxiety had been expressed at the meeting about the potential impact of noise on the cemetery, especially the nearby children’s section which is still in use.

Cllr Cranston reported that a community group was being formed to save the Chapel, potentially in partnership with Stroud Preservation Trust, and Stroud District Council had agreed to allow time for the group to develop a plan for the building.

Cllr Hale confirmed that Stroud Preservation Trust have arranged to meet a Stroud District Council officer on site to view the building and noted that grant funding might be available for renovations.

19. Minutes

The minutes of the following meetings were received:

Sub Rooms Working Group	8 th March 2019
Concordat Parking Working Group	13 th May 2019

The meeting closed at 9.55pm.

Chair

Date

Appendix A – payments

March 2019

Date Paid	Ref	Transaction Detail	Total	Payee Name
04/03/2019	10500	PR & Marketing Support	£900.00	Flying Geese
04/03/2019	10501	Cemetery gate opening/ closing	£125.00	Mrs.J.Knee
06/03/2019	10502	PAYE/NICs - March 19	£4,654.78	HMRC
11/03/2019	D/D	Electricity 23Nov.18-19Feb19	£779.14	SSE
12/03/2019	10505	Site materials	£13.90	Denis Brown & Son
13/03/2019	13571	Sub R.-Heritage Consultancy	£660.00	Ashley Davies Architects Limit
13/03/2019	13572	Paper	£133.92	Premier Paper Group Ltd
13/03/2019	13573	Printing	£48.98	Border Office Supplies & Systems
13/03/2019	13574	Annual subscrip.1Apr.- 31Mar.20	£3,028.52	GAPTC
13/03/2019	13575	Site materials	£38.00	HHGL Ltd Accounts Receivable
13/03/2019	13576	IT support	£4,329.96	ITEC Support Ltd
13/03/2019	13577	Notebook, etc.	£17.31	JAMES & OWEN LTD
13/03/2019	13578	Boxing in at LHG	£856.80	Nelson Developments
13/03/2019	13579	Structural Inform.for planning	£1,200.00	Rise Structural Engineers Ltd
13/03/2019	13580	Hire S.Rooms-Stroud Signage Pr	£124.80	Stroud District Council
13/03/2019	13581	Annual Intruder Maintenance	£902.40	Stroud Alarms Ltd
13/03/2019	13582	Rental - Feb.19	£16.80	Smiths (Gloucester) Ltd
13/03/2019	13583	Fundraising services Feb.19	£680.00	Nadja Gajadharsingh
13/03/2019	13585	Project admin.	£1,072.50	Marianne Simpson
13/03/2019	13586	SagePay VX820 Pin pad	£528.00	Spektrix Limited
13/03/2019	13584	Annual renewal	£450.00	SmartWater Technology Limited
13/03/2019	13587	Practical Horticulture Level3	£800.00	Wiltshire College
13/03/2019	13588	Insurance 25/06/18-24/06/19	£958.93	Zurich Municipal
14/03/2019	D/D	Diesel 89.61L	£116.41	Simon Smith Retail Ltd.
15/03/2019	D/D	Salaries March 19	£16,159.40	Payroll
15/03/2019	D/D	Pensions LGPS	£5,770.90	Payroll
19/03/2019	10506	Stroud Country Show grant	£1,500.00	Stroud Country Show
19/03/2019	10507	Stroud Nature CIC grant	£1,518.00	Stroud Nature CIC
19/03/2019	10508	Stroud Valleys Credit Union grant	£600.00	Stroud Valleys Credit Union
19/03/2019	D/CARD	Title Plan View	£3.00	HM Land Registry
19/03/2019	D/CARD	Title Plan View	£3.00	HM Land Registry
19/03/2019	D/CARD	Title Plan View	£3.00	HM Land Registry
19/03/2019	D/CARD	Register and Title Plan View	£6.00	HM Land Registry
20/03/2019	B/P	Treasury deposit	£100,000.00	The Public Sector Deposit Fund
21/03/2019	D/CARD	Swift Nest Box, triple entry	£344.34	Stow agricultural Ltd

Date Paid	Ref	Transaction Detail	Total	Payee Name
21/03/2019	D/CARD	Planning application service	£482.00	PortalPlanQuest Ltd
22/03/2019	DD	Payroll March 19	£59.34	SGW Payroll Ltd.
26/03/2019	D/D	Calls & Texts Feb.-March19	£68.11	EE phone
27/03/2019	10510	Top up	£906.85	TOWN CLERK IMPREST ACCOUNT
27/03/2019	D/D	Call charges - Feb19	£75.79	Lister Communications
27/03/2019	D/CARD	Black Frame	£65.51	Frames.co.uk
28/03/2019	13589	Bike	£1,000.00	Cyclescheme Ltd
28/03/2019	13590	3 month media consultancy	£2,225.00	Damselfly Communications Ltd
28/03/2019	13591	178228/6677/4270/ERMIN PLANT L	£410.44	ERMIN PLANT LTD
28/03/2019	13592	Repair multiplay	£2,078.40	Greenfields Garden Services Lt
28/03/2019	13593	Desktop Phone	£5,243.14	ITEC Support Ltd
28/03/2019	13594	Planting	£244.22	Kingsdown Nurseries
28/03/2019	13595	Swift box	£103.45	NHBS Ltd
28/03/2019	13596	Play sessions-Stroud Jan-March	£3,196.00	Play Gloucestershire
28/03/2019	13597	50% final fee-design new web.	£1,875.00	The Pirate Design Co
28/03/2019	13598	Contribution-WardenScheme18/19	£2,000.00	Stroud District Council
28/03/2019	13599	Thermal Tickets	£1,228.08	Tungate Group
28/03/2019	13600	Emptying Dog Bins	£500.00	Ubico Limited
28/03/2019	13601	Bottled water	£28.43	Water Well
28/03/2019	D/D	Water supply Dec.-March19	£29.56	Water Plus
28/03/2019	TFR	Payment fee	£30.00	Lloyds Bank
28/03/2019	TRF	Stroud Sub. Rooms Trust-Grant	£50,000.00	Stroud Sub. Rooms Trust
28/03/2019	TRF	Top up	£1,000.00	TOWN CLERK IMPREST ACCOUNT
28/03/2019	10511	Application-new water supply BG	£137.88	Severn Trent Water
28/03/2019	D/CARD	Monitor riser	£14.92	Paperstone Ltd

April 2019

Date Paid	Ref	Transaction Detail	Total	Payee Name
01/04/2019	10513	Carry out -CO2 audit	£950.00	Lupopia1
01/04/2019	10515	Cemetery gate opening/closing	£100.00	Mrs.Knee
01/04/2019	10514	Big Festival of Nature	£75.00	Stroud Nature CIC
02/04/2019	10517	Fundraising services -March 19	£780.00	Nadja Gajadharsingh
02/04/2019	10518	Legal Exp.Insurance	£3,384.30	Ellis Whittam Ltd.
02/04/2019	10516	Discount given	£5,234.00	WSP Solicitors
03/04/2019	10521	PR&Marketing Support	£900.00	Flying Geese
03/04/2019	10520	Temporary cover-Assist.Clerk	£1,278.00	Aero21
03/04/2019	10519	Room hire-Road safety	£25.00	Social Enterprise Centre

Date Paid	Ref	Transaction Detail	Total	Payee Name
04/04/2019	10522	Electrical works	£941.40	Stroud Electrical
04/04/2019	10524	Uti Rack -Renault	£257.34	Online Eco.Ltd.
04/04/2019	10523	Spare keys	£209.40	ABA Vans&Truck Sales
05/04/2019	10512	Land Registry fee	£455.00	WSP Solicitors
05/04/2019	D/D	ICO date Protection fee	£55.00	ICO
08/04/2019	10525	Insurance 08.04.19-07.04.20	£1,906.36	Swinton Business
09/04/2019	10526	Petty Cash Reimbursement	£141.62	Petty Cash Reimbursement
09/04/2019	10528	Project Services Fees	£2,130.00	CBRE Limited
09/04/2019	10529	WinCan Drainage Survey	£576.24	Drain Doctor Gloucestershire
09/04/2019	10527	Lease for Libbys Drive	£10,000.00	Mrs.P.Phipps
10/04/2019	10532	15190/6726/JAMES & OWEN LTD	£109.24	JAMES & OWEN LTD
10/04/2019	10533	2181426/6725/Printwaste Recycl	£62.16	Printwaste Recycling & Shreddi
10/04/2019	10531	ICCM membership	£95.00	ICCM
10/04/2019	10530	PAYE/NICs-April 19 +St Loan	£4,288.42	HMRC
11/04/2019	10535	INV-1107/6724/4217/Rise Struct	£1,050.00	Rise Structural Engineers Ltd
11/04/2019	10534	Consultancy	£2,143.59	LGRC Ass.Ltd.
15/04/2019	10536	Professional charges	£1,800.00	Coleman Jones
15/04/2019	D/D	Salaries April 19 & Pensions LGPS	£20,456.39	Payroll
15/04/2019	D/D	Diesel 91.30L	£117.69	Simon Smith Retail Ltd
15/04/2019	D/D	Rates - April	£732.00	SDC
15/04/2019	D/D	Rates April	£914.05	SDC
16/04/2019	10540	Newsletters delivery	£157.85	P.Zaretski
16/04/2019	10539	Donation-furniture	£50.00	Carers Gloucestershire
16/04/2019	10538	Supply & Install EVA charger	£529.50	Complete Charging Ltd.
17/04/2019	10541	Newsletters delivery-Valley W.	£112.64	C.Cleave
18/04/2019	D/D	Water supply Jan.-April 19	£12.80	Water Plus
18/04/2019	10543	Newsletters delivery-Central W	£74.69	J.Terry
23/04/2019	10544	Newsletters delivery-Slade W	£130.68	D.Green
23/04/2019	10547	Ill Health liability Insurance	£3,589.01	Legal & General Assurance Soci
23/04/2019	10546	Gardening Assistance Scheme	£270.00	Down to Earth Gloucestershire
23/04/2019	10545	6729/Quantity Surveying fees	£504.00	MDA Consulting Ltd
23/04/2019	10548	Course Fire Marshal 25.06.19	£468.00	C&G Services
23/04/2019	10549	Emptying Dog Bins	£500.00	Ubico Ltd.
24/04/2019	D/D	Call charges	£75.54	Lister Comm.Ltd.
25/04/2019	D/D	Water supply Jan-April19	£30.34	Water plus
25/04/2019	10551	Charges-water connections BG	£1,771.57	Severn Trent Water Ltd
26/04/2019	D/D	Calls&Texts March-April	£69.84	EE phone
26/04/2019	10550	Top-up	£649.27	TOWN CLERK IMPREST ACCOUNT
29/04/2019	10554	Newsletters delivery-Trinity W	£113.41	N.Gardner

Date Paid	Ref	Transaction Detail	Total	Payee Name
29/04/2019	10552	Sub. RoomsTrust Project Admin.	£922.50	M.C.Simpson
29/04/2019	10555	Subscriptions LCR	£17.00	NALC
30/04/2019	13604	Stationery	£18.22	CONSORTIUM
30/04/2019	13603	Printing	£94.38	Border Office Supplies & Syste
30/04/2019	13602	Removed broken key	£46.80	Mr A.S. Clayton T/As Alpha Loc
30/04/2019	13621	Accessibility Access Review	£480.00	Christian Drewitt
30/04/2019	13620	Consultancy	£360.00	Riskwise Consulting Limited
30/04/2019	13605	Undertake grass cutting works	£3,312.00	Countrywide Grounds Maintenanc
30/04/2019	13606	Course-Fire Marshal 05.06.19	£468.00	C&G Services(Europe) LTD
30/04/2019	13607	Timber posts	£22.56	DENIS BROWN & SON (Nailsworth)
30/04/2019	13608	Equipment hire	£66.42	ERMIN PLANT LTD
30/04/2019	13609	Site materials	£171.86	G.R. Fasteners & Eng Supplies
30/04/2019	13610	Site materials	£77.60	GB Sport & Leisure UK Ltd.
30/04/2019	13611	Repairs	£300.00	Greenfields Garden Services Lt
30/04/2019	13612	Site materials	£37.69	HHGL Ltd Accounts Receivable
30/04/2019	13613	Market research	£2,880.00	Hermetic Ltd
30/04/2019	13614	IT support April 19	£244.15	ITEC Support Ltd
30/04/2019	13615	Planting	£315.66	Kingsdown Nurseries
30/04/2019	13616	Consultancy	£1,551.60	King Shaw Associates
30/04/2019	13617	Small tools	£450.00	Nailsworth Garden Machinery
30/04/2019	13618	Nest Box	£782.89	NHBS Ltd
30/04/2019	13619	Small tools	£1,728.00	Overton (UK) Ltd
30/04/2019	13622	Room hire	£52.50	Stroud District Council
30/04/2019	13623	MOT	£312.14	Steve Beavis MOT&Repair Centre
30/04/2019	13624	Compost	£108.00	Soils (HS) LTD
30/04/2019	13625	Site materials	£103.15	Sui Generis International Ltd
30/04/2019	13626	Site materials	£42.11	Travis Perkins Trading Co Ltd.
30/04/2019	13627	Grave digging 23.04.19	£1,100.00	Teleshore Ltd
30/04/2019	13628	Sub Rooms photography	£221.40	Thousand Word Media Ltd
30/04/2019	13629	7000 A4 Town Newsletters	£516.00	Wheatley Printers Ltd.
30/04/2019	13630	Bottled water	£28.43	Water Well
30/04/2019	10562	Newsletters delivery-Uplands W	£117.15	T. Uren
30/04/2019	D/D	Payroll April	£59.34	SGWPayroll Ltd
30/04/2019	10556	Citizens'Advice Bureau Grant	£5,000.00	Citizens'Advice Bureau
30/04/2019	10557	Marah Trust Grant	£5,000.00	Marah Trust
30/04/2019	10558	Allsorts SLA Grant	£3,000.00	Allsorts SLA
30/04/2019	10559	Homestart SLA Grant	£3,000.00	Homestart SLA

Date Paid	Ref	Transaction Detail	Total	Payee Name
30/04/2019	10560	Uplands Care Services Grant	£3,000.00	Uplands Care Services
30/04/2019	10561	Lansdown Hall &G Grant	£5,000.00	Lansdown Hall &G
01/04/2019	D/CARD	Folding table	£50.38	Nisbets
02/04/2019	D/CARD	Folding Chair, Table x 3	£145.24	Nisbets
03/04/2019	D/CARD	Key	£41.40	Locks4Vans
04/04/2019	D/CARD	Bike	£1,000.00	Cyclescheme.co.uk
08/04/2019	D/CARD	Hearing Loop Listener	£108.00	Hearing Link
08/04/2019	D/CARD	Bike Stand	£107.96	UK Aggregates Ltd.
12/04/2019	D/CARD	Fence wire T Tool	£34.37	www.toolstation.com
17/04/2019	D/CARD	Rubber Flooring Roll	£31.00	Digital Isle Ltd.
17/04/2019	D/CARD	PostThe nomination for-STAward	£17.00	Facebook
23/04/2019	D/C	Microwave	£99.00	Cotswold Appliances Ltd.

May 2019

Date Paid	Ref	Transaction Detail	Total	Payee Name
01/05/2019	10563	Architectural services	£930.00	Childs&Sulzmann Ltd.
01/05/2019	10565	Mrs.J.Knee - May19	£100.00	Mrs.J.Knee
01/05/2019	10564	Repair works -Bisley Old Rd.	£36,253.60	Stone BCI Ltd
01/05/2019	10566	Bottle Filling Station	£2,748.00	MIW Water Cooler Experts
08/05/2019	D/D	Payroll May 2019	£59.34	SGW Payroll Ltd
09/05/2019	10568	Rental glass bin	£756.84	Smiths (Gloucester) Ltd
09/05/2019	10567	13.03.19-12.06.19 flat rate Copy&Print	£139.71	Konica Minolta
14/05/2019	D/D	Diesel 137.25L Unleaded 26.36L	£213.63	Simon Smith Retail Ltd
15/05/2019	10570	Wildflower Turf	£816.00	Wildflower Turf Ltd
15/05/2019	10569	Fundraising services April 19	£680.00	Nadja Gajadharsingh
15/05/2019	D/D	Salaries and Pensions May19	£22,740.61	Payroll
15/05/2019	D/D	Rates May 19	£737.00	SDC
15/05/2019	D/D	Rates - May 19	£915.00	SDC
15/05/2019	10571	Petty cash Refreshments, Cards SN&J, Batteries - L.H., Parking, Desk, Bin, Milk,office supply, Postage, Batteries-Depot Key safe	£120.17	STC
15/05/2019	10576	Year End Closedown 31.03.19	£1,138.56	DCK Accounting Solutions
16/05/2019	10572	PAYE/NICs -May 19	£4,587.74	HMRC
16/05/2019	10572	St.Loan -May 19		HMRC
17/05/2019	D/D	Gas Jan-March19	£265.76	Total Gas&Power
20/05/2019	13631	Repairs Thanet House	£894.00	A1 Maintenance (Stroud) Limite
20/05/2019	13632	Temp staff	£1,656.00	Aero21
20/05/2019	13633	Outdoor Table tennis	£1,773.98	AMT Sports Ltd.
20/05/2019	13634	Sign for Renault Kango	£360.00	CR SIGNS

Date Paid	Ref	Transaction Detail	Total	Payee Name
20/05/2019	13635	Site materials	£10.40	DENIS BROWN & SON (Nailsworth)
20/05/2019	13636	Black cable tie x 300	£20.16	G.R. Fasteners & Eng Supplies
20/05/2019	13637	Internal audit	£591.25	GAPTC
20/05/2019	13638	Repair cable	£82.80	Greenfields Garden Services Lt
20/05/2019	13639	Site materials	£44.84	HHGL Ltd Accounts Receivable
20/05/2019	13640	Stationery	£15.47	JAMES & OWEN LTD
20/05/2019	13641	Town meeting&Awards	£126.00	Lansdown Hall & Gallery
20/05/2019	13642	Annual play equipment inspections	£423.60	Playsafety Ltd
20/05/2019	13643	Project admin.	£900.00	M C Simpson
20/05/2019	13644	Site materials	£105.83	Slamproof Ltd
20/05/2019	13645	Grave digging	£550.00	Teleshore Ltd
20/05/2019	13646	Supply&fit front tyres	£141.60	Thrupp Tyre Company Ltd.
20/05/2019	13648	Skip hire	£264.80	Hughes&Salvidge Holdings Ltd T
20/05/2019	13647	Tree stakes etc.	£132.30	Tudor (UK) Ltd t/a Tudor Envir
21/05/2019	10573	EPOS System	£2,700.00	LBS SOUTH WEST
21/05/2019	10574	SLCC - membership- K.M.	£220.00	SLCC
22/05/2019	D/D	Electricity 08.02.19-07.05.19	£44.79	Good Energy
22/05/2019	10575	Support-shapingtheheartstroud	£234.00	Mushroom Internet Ltd
22/05/2019	10575	Support-shapingtheheartstroud		Mushroom Internet Ltd
23/05/2019	10577	PR&Marketing Support-May19	£900.00	Flying Geese
28/05/2019	D/D	Call charges - April 19	£75.54	Lister Communications
28/05/2019	D/D	Calls March-April 19	£74.26	EE phone
30/05/2019	10578	Petty cash Refreshments, Sterils fluid, Photoframes, cakes,etc., SN&J, Bin, Milk, teabags etc., Sight test, Postage, Toilet supplies, USB speaker, Parking fees	£226.84	STC
02/05/2019	D/CARD	Register&Title Plan View	£6.00	HM Land Registry
07/05/2019	D/CARD	Post-The nominations- STAwards	£17.00	Facebook
13/05/2019	D/CARD	Post-The nominations- TCAwards	£12.00	Facebook
20/05/2019	D/CARD	Fuel Flap	£28.79	Bristol Street Motors