



Minutes of the meeting of
Personnel Working Group
8th August 2022, at 6pm
At Thanet House, 58 London Road, Stroud

Present

Councillors Kevin Cranston (Chair) and Susan Fenton

Absent

Councillor Liz Child

In attendance

Kate Montgomery (Deputy Clerk)

1. Apologies

None received.

2. Declarations of interest or requests for dispensations

There were no declarations of interest or requests for dispensations.

3. Questions from the public

There were no questions.

4. Minutes of previous meeting

The minutes of the meeting of the Personnel Committee of 5th January 2022 previously circulated were approved and signed by the Chair.

5. T Levels Work Placement

The Working Group discussed the potential placement which could start as early as September 2022 and were generally supportive of the initiative. Some questions were raised around staff capacity to support and train the student but were reassured that this should not take up excessive officer time. The Working Group **agreed** to support the placement, with a preference for a local (Stroud parish based) student if possible). The Working Group requested that any potential issues be reported back to them.

Action: Deputy Clerk to arrange with Cirencester College

6. Declaration to Pensions Regulator

The Working Group noted the completion of the declaration.

7. Exclusion of press and public

It was **resolved** in view of the confidential nature of the business to be discussed to exclude the press and public from the remainder of the meeting.

8. Request to extend flexible working arrangements

The Deputy Clerk gave an outline of the current arrangement and the advice given by HR consultants WorkNest. The Working Group discussed the risks associated with the extension and decided that it was a minimal risk that the Council would argue that the trial was not working. The Deputy Clerk confirmed that the employee's line manager was supportive of the extension.

The Working Group **agreed** to a further six month extension, with the caveat that a final decision must be made by 31st December 2022 to allow the Clerk to budget effectively for the 23-24 financial year.

Action: Clerk to communicate decision to employee with new deadline

The meeting closed at 6.15pm.

Chair
Date