

Stroud Town Council

Unaudited Financial Statements

For the year ended 31 March 2020

Stroud Town Council

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31 March 2020

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Stroud Town Council

Council Information

31 March 2020

(Information current at 12th May 2020)

Mayor

Cllr Kevin Cranston

Councillors

Cllr Margaret Poulton (Deputy Mayor)

Cllr Geoffrey Andrews

Cllr Simon Arundel

Cllr John Bloxsom

Cllr Alice Campbell

Cllr Laurie Davies

Cllr Rob Green

Cllr Camilla Hale

Cllr John Marjoram

Cllr Steven Naumann

Cllr Vanessa Price

Cllr Alan Sage

Cllr Lucas Schoemaker

Cllr Haydn Sutton

Cllr Chas Townley

Cllr Steve Dechan

Clerk to the Council

Mrs Helen Bojaniwska, BA Hons. Community Governance

Auditors

PKF Littlejohn

1 Westferry Circus

Canary Wharf

London

E14 4HD

BS1 6FT

Internal Auditors

Gloucestershire Association of Parish & Town Councils

Cranham House (The OPEX Building)

Falcon Close

Green Farm Business Park

Gloucester

GL2 4LY

Stroud Town Council
Statement of Accounting Policies
31 March 2020

Auditors

The name and address of the External Auditors is provided for information only.

These Statements are not subject to audit and the External Auditors have no responsibility for them.

Accounting Convention

The accounts have been prepared in accordance with the Accounting Guidance Notes for Local Councils (the Guide) issued by The Chartered Institute of Public Finance and Accountancy (CIPFA) as applicable to a medium sized council.

These accounts have been prepared having regard to the fundamental accounting concepts of: Going Concern, Prudence, Accruals, Relevance, Consistency, Reliability, Comparability, Understandability and Materiality.

The accounts have been prepared under the historical cost convention.

Fixed Assets

All expenditure on the acquisition, creation or enhancement of fixed assets is reported in the notes to the accounts, provided that the fixed asset yields benefits to the authority and the services it provides for a period of more than one year. Fixed assets are valued on the basis recommended by CIPFA. The year end values are stated on the following basis:

land, operational properties and other operational assets are reported in notes to the accounts cost (where known) or at insurance values current when first reported as approximating to the lower of net replacement cost and net realisable value at that time (previously reported at current insurance values)

all other assets are included at historical cost except that certain community assets are the subject of restrictive covenants as to their use and /or future disposal. Such assets are therefore considered to have no appreciable realisable value and are included at a nominal value only.

Revenue Grants

Revenue grants are credited to income when conditions attached thereto have been fulfilled and/or equivalent expenditure has been incurred. Grants received in respect of which the conditions have not been fulfilled, or expenditure incurred, are carried forward as deferred revenue grants.

Debtors and Creditors

The council reviews the level of its commercial debtors on a regular basis and provisions are made, as required, where the likelihood of amounts proving ultimately collectable is in doubt.

Value Added Tax

Income and Expenditure excludes any amounts related to VAT, as all VAT suffered/collected is recoverable from or payable to HM Revenue and Customs. Any amounts not so recoverable are treated as a separate expense.

External Loan Repayments

The council is not required by the Guide to incorporate external borrowings in its Balance Sheet. Details are shown at note 13.

Stroud Town Council
Statement of Accounting Policies
31 March 2020

Leases

The council is not required by the Guide to incorporate Hire Purchase and/or Finance Lease obligations in its Balance Sheet. Details are shown at note 12.

Reserves

The council maintains certain reserves to meet general and specific future expenditure. The purpose of the council's reserves is explained in note 14.

Interest Income

All interest receipts are credited initially to general funds.

Pensions

The pension costs that are charged against precept in the council's accounts, in respect of its employees, are equal to the contributions paid to the funded pension scheme for those employees.

These contributions are determined by the fund's actuary on a triennial basis and are set to meet 100% of the liabilities of the pension fund, in accordance with relevant government regulations.

The next actuarial valuation was due at 31st March 2019 and any change in contribution rates as a result of that valuation will take effect from 1st April 2020.

Stroud Town Council
Income and Expenditure Account
31 March 2020

	Notes	2020 £	2019 £
INCOME			
Precept on Principal Authority		682,953	621,918
Loan & Capital Receipts		866	139,762
Interest and Investment Income	1	3,952	4,074
Cemetery		30,216	37,623
Town & Cultural		81,803	45,032
Establishment/General Administration		6,656	6,656
Subscription Room		750	24,592
Sale Of Fixed Assets		-	1,250
		807,196	880,907
EXPENDITURE			
Establishment/General Administration		284,018	252,749
Election Expenses		330	-
Capital Expenditure	9	19,773	20,059
Loan Interest and Capital Repayments	3	35,248	19,812
Operational Expenditure:			
Leisure and Recreation		271,130	197,349
Allotments		33,406	52,859
Cemetery		40,754	41,138
Town & Cultural		24,441	19,818
Planning and Development		-	12
Highways, Footpaths & Sims Clock		1,910	1,488
Lansdown Hall		17,383	9,914
Subscription Room		11,743	142,802
Community		47,695	53,629
Town Centre Regeneration		36,635	37,612
		824,466	849,241
General Fund			
Balance at 01 April 2019		284,958	308,429
Add: Total Income		807,196	880,907
		1,092,154	1,189,336
Deduct: Total Expenditure		824,466	849,241
		267,688	340,095
Transfer from/(to) Earmarked Reserves	14	62,409	(55,137)
General Reserve Balance at 31 March 2020		330,097	284,958

The notes on pages 8 to 12 form part of these unaudited statements.

Stroud Town Council

Balance Sheet

31 March 2020

	Notes	2020 £	2020 £	2019 £
Current Assets				
Debtors and prepayments	10	20,833		39,283
Investments		439,436		358,457
Cash at bank and in hand		<u>254,302</u>		<u>337,966</u>
		714,571		735,706
Current Liabilities				
Creditors and income in advance	11	<u>(25,599)</u>		<u>(29,464)</u>
Net Current Assets			688,972	706,242
Total Assets Less Current Liabilities			688,972	706,242
Total Assets Less Liabilities			<u>688,972</u>	<u>706,242</u>
Capital and Reserves				
Earmarked Reserves	14		358,875	421,284
General Reserve			<u>330,097</u>	<u>284,958</u>
			<u>688,972</u>	<u>706,242</u>

Signed:

Cllr Kevin Cranston

Mayor

.....

Mrs Helen Bojaniwska, BA Hons. Community
Governance

Responsible Financial Officer

Date:

.....

The notes on pages 8 to 12 form part of these unaudited statements.

Stroud Town Council

Notes to the Accounts

31 March 2020

1 Interest and Investment Income

	2020	2019
	£	£
Interest Income - General Funds	3,952	4,074
	<u>3,952</u>	<u>4,074</u>

2 Agency Work

During the year the Council undertook no agency work on behalf of other authorities.

During the year the Council commissioned no agency work to be performed by other authorities.

3 Interest Payable and Similar Charges

	2020	2019
	£	£
Loan Repayments & Interest	35,248	19,812
	<u>35,248</u>	<u>19,812</u>

4 Tenancies

During the year the following tenancies were held:

Council as landlord

Tenant	Property	Rent p.a.	Repairing / Non-Repairing
		£	
Open House [formerly known as Five Valleys Foyer]	58a and 58b London Road, Stroud [Flats above Thanet House]	6,615	Repairing
Lansdown Hall and Gallery	Lansdown Hall and Gallery, Lansdown, Stroud	1	Repairing
Stroud Subscription Rooms Trust	Subscription Rooms, George Street, Stroud	1	Repairing

Council as tenant

Landlord	Property	Rent p.a.	Repairing / Non-Repairing
		£	
Mrs P. Phipps	Depot at Libbys Drive	10,000	Repairing

5 Publicity

Section 5 of the Local Government Act 1986 requires the council to disclose expenditure on publicity. Details are shown under the following broad categories:

	2020	2019
	£	£
Newsletter & Website	5,582	1,900
Other Advertising	300	346
Publicity	8,940	8,975
	<u>14,822</u>	<u>11,221</u>

Stroud Town Council

Notes to the Accounts

31 March 2020

6 General Power of Competence

With effect from 18th May 2015 Stroud Town Council acquired the right to exercise the General Power of Competence extended to Town and Parish Councils under the Localism Act 2011 by S.I. 2012 No 965 (The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012). Therefore, with effect from 18th May 2015 the council no longer exercises the powers conveyed by Section 137 of the Local Government Act 1972 (as amended).

7 Pensions

For the year of account the council's contributions equal 23.20% of employees' pensionable pay. These contributions will increase to 23.60%, in future years, in order to provide adequately for future liabilities.

8 Fixed Assets

	2020	2019
	£	£
	Value	Value
At 31 March the following assets were held:		
<u>Freehold Land and Buildings</u>		
Thanet House London Road Stroud	270,796	270,796
Cemetery Storage Shed	5,491	5,491
Lansdown Hall	374,410	374,410
Stroud Subscription Room	1	1
	<hr/> 650,698	<hr/> 650,698
<u>Vehicles and Equipment</u>		
Office Furniture & Equipment	9,745	9,745
Grounds Maintenance Equipment	46,983	46,983
Play Equipment	114,793	114,793
Vehicles	38,707	31,757
Intruder Alarm System	1,938	1,938
Hearing Loop- IR System	6,703	-
Laser Speed Device	2,243	-
	<hr/> 221,112	<hr/> 205,216
<u>Infrastructure Assets</u>		
Street Furniture	5,944	5,944
Christmas Lights	5,736	4,560
Bus Shelter	4,084	4,084
Handrail	1,750	1,750
Park Gardens - Dry Stone Wall	4,000	4,000
Telephone Kiosk	1	1
Information Panels & Notice Boards	3,883	3,883
Salt & Grit Bins (12)	1,647	1,647
Defibrillator	4,536	4,536
Cemetery Fence & Gate	2,699	-
	<hr/> 34,280	<hr/> 30,405

Stroud Town Council

Notes to the Accounts

31 March 2020

8 Fixed Assets (Cont'd)

	2020	2019
	£	£
	Value	Value
<u>Community Assets</u>		
Allotments - Uplands	1	1
Allotments - Off Stratford Rd	1	1
Allotments - Summer Street	1	1
Allotments - Bisley Old Rd	1	1
Allotments - Spider Lane	1	1
Park Gardens	1	1
Daisy Bank	1	1
Uplands Playing Field	1	1
Swifts Hill Triangle	1	1
Old Chapel Drive	1	1
Land at Summer Crescent	1	1
Parliament St Burial Ground	1	1
Land For Lansdown Hall Extention	1	1
Stroud Cemetery	254	254
Bank Gardens	253	253
Sims Clock	253	253
Telephone Kiosk (2)	2	-
Amenity Space at Lower Street	6,000	6,000
Holy Trinity Pocket Park	18,000	18,000
Land off Cainscross Road	75,000	75,000
	<u>99,775</u>	<u>99,773</u>
<u>Unquoted Investments</u>		
Biodynamic Land Trust Shares	500	500
	<u>500</u>	<u>500</u>
	<u>1,006,365</u>	<u>986,592</u>

The basis of valuation of the above assets is set out in the Statement of Accounting Policies.

9 Fixed Assets - Additions and Disposals

	2020	2019
	£	£
	Cost	Cost
During the year the following assets were purchased:		
Operational Land and Buildings	-	1
Vehicles and Equipment	15,896	15,522
Infrastructure Assets	3,875	4,536
Community Assets	2	-
	<u>19,773</u>	<u>20,059</u>
During the year the following assets were disposed of:		
Vehicles and Equipment	-	1,250
	<u>-</u>	<u>1,250</u>

No assets were disposed of during the year.

Stroud Town Council

Notes to the Accounts

31 March 2020

10 Debtors

	2020	2019
	£	£
Trade Debtors	1,803	10,000
VAT Recoverable	7,706	21,069
Prepayments	11,324	8,214
	<u>20,833</u>	<u>39,283</u>

11 Creditors and Accrued Expenses

	2020	2019
	£	£
Trade Creditors	22,491	21,232
Accruals	3,108	8,232
	<u>25,599</u>	<u>29,464</u>

12 Hire Purchase and Lease Obligations

At 31 March the following hire purchase agreement(s) and lease(s) were in operation:

Hire/Lessor	Purpose	Annual Lease/Hire Payable £	Year of Expiry
Konica Minolta	Photocopier	297.16	2024
Renault Finance	Kangoo ZE Electric Battery for van	360.00	2022

13 Loans

At the close of business on 31 March 2020 the following loans to the council were outstanding:

Lender	Loan Period	Amount £	Years Remaining
Public Works Loan Board	10 Years from 2019	127,197	9
Public Works Loan Board	20 Years from 2010	107,806	11
Public Works Loan Board	20 years from 2014	77,616	15
		<u>£ 312,619</u>	

14 Earmarked Reserves

	Balance at 01/04/2019 £	Contribution to reserve £	Contribution from reserve £	Balance at 31/03/2020 £
Asset Renewal Reserves	-	-	-	-
Other Earmarked Reserves	421,284	92,090	(154,499)	358,875
Total Earmarked Reserves	<u>421,284</u>	<u>92,090</u>	<u>(154,499)</u>	<u>358,875</u>

The Other Earmarked Reserves are credited with amounts set aside from revenue to fund specific known commitments of the council.

The Other Earmarked Reserves at 31 March 2020 are set out in detail at Appendix A.

Stroud Town Council

Notes to the Accounts

31 March 2020

15 Capital Commitments

The council had no other capital commitments at 31 March 2020 not otherwise provided for in these accounts.

16 Contingent Liabilities

The council is not aware of any other contingent liabilities at the date of these accounts.